

**AGENDA FOR THE TWENTIETH MEETING OF THE
COMMITTEE ON CONGRESSES/CONFERENCES (C-CONGR)
New Delhi, India
07 December 2009 : 09:30-13:15 hours**

Year of Establishment: 1990

Members : (1) Mr. Mohammad Kazem Siahi (Iran, 2009), Convener; (2) Vice President Engr. Dr. Illahi B. Shaikh (Pakistan); (3) Indian Representative (INCID); (4) U.S. Representative (USCID); (5) Vice President Dr. A. Hafied A. Gany (Indonesia); (6) Netherlands Representative (NETHCID); (7) Ukraine Representative (UKCID); (8) Nigerian Representative (NINCID); (9) Mali Representative (AMID); (10) Dr. Vijay K. Labhsetwar, ICID Central Office.

C-CONGR Website: <<http://www.c-congr.icidonline.org>>.

Item 1 : Confirmation of minutes of the 19th meeting of the C-CONGR

The minutes of the 19th meeting held at Lahore (2008), Pakistan will be confirmed during the meeting.

Item 2 : Review the membership of the Committee

The Committee is composed of a Convener, who will be a member of the Organizing Committee of the next Congress and 6 other members to be appointed as follows: One member of each of the Organizing Committees of the previous and next to immediate next Congresses, two members of the two previous Organizing Committees and two future IEC meetings. The basic composition might be completed by addition of one member of the Organizing Committee of each of the Regional Conferences held during the past and the future Congress, unless it coincides with an IEC Meeting.

The membership given earlier is as per above mode of selection. The nominations have been invited from Indian National Committee of ICID (INCID), Mali National Committee of ICID (AMID), Netherlands National Committee of ICID (NETHCID), Nigerian National Committee on Irrigation and Drainage (NINCID), U.S. National Committee on Irrigation and Drainage (USCID) and Ukrainian National Committee of ICID (UKCID) for Committee membership.

In response, the INACID has nominated Dr. A. Hafied A. Gany (Indonesia), Vice President, ICID as their representative.

The Iranian National Committee of ICID (IRNCID) has nominated Mr. Mohammad Kazem Siahi (Iran) as the new Convener of C-CONGR.

Responses from other National Committees are awaited.

Item 3 : ICID Congresses on Irrigation and Drainage

3.1 Feedback from the 20th ICID Congress on Irrigation and Drainage (2008) in Lahore, Pakistan

The 20th International Congress on Irrigation and Drainage was based on the theme '*Participatory Integrated Water Resources Management – From Concepts to Actions*' was successfully organized by PANCID in co-operation with ICID during 13-18 October 2008 at Lahore, Pakistan.

The proceedings of the 20th ICID Congress are briefly described in **Annex 1**. Vice President Engr. Dr. I.B. Shaikh (Pakistan) as Convener of the organizing Committee of the 20th ICID Congress may suggest measures to improve the guidelines (**Annex 2**) based on their experiences for future Congresses

3.2 Review and discuss the preparations of the 21st ICID Congress (2011) in Tehran, Iran

Mr. Mohammad Kazem Siahi (Iran), the Convener of C-CONGR, may apprise the Committee on the status of preparation and detailed planning of 21st ICID Congress, in light of provisions made in Guidelines for organizing ICID Congress (**Annex 2**).

Of particular relevance for the immediate future would be an examination of the suggested guidelines in retrospect and prospect for Tehran Congress (2011).

Committee may discuss.

3.2.1 Topics and Sub-topics of the 21st ICID Congress

The ICID Central Office had invited suggestions from National Committees/Committee for the Theme, Topics (and sub-topics, where relevant) for the Congress Questions (Nos. 56 and 57), Special Session and Symposium for the Congress. A Special Work Team (WT) for evolving topic/sub-topics for the Congress was constituted which included 2 members of PCTA in addition to the Convener (VPH Dr. S. Nairizi, Iran). The Team considered the suggestions received from the NCs and developed the topics and sub-topics for the 21st Congress.

During the Lahore Congress (October 2008), PCTA / IEC approved these topics and sub-topics of the Questions (Nos. 56 and 57), Special Session and Symposium for the 21st ICID Congress. Following the approval of the topics/sub-topics, the WT developed the detailed scope of the Questions, Special Session and Symposium of the Congress, which now has concurrence of PCTA.

Further, it is customary to organize the '*International History Seminar*' at the time of ICID Congresses. Accordingly, Chairman and members of WG-HIST have developed the theme and scope of '*History Seminar*', which also has concurrence of PCTA.

The detailed scopes of the Questions (Nos 56 and 57), Special Session, Symposium and History Seminar of the 21st Congress are available in Annex 3 of the PCTA Agenda (Page A-96).

3.2.2 General Reporters / Panel Experts

As per IEC directives, the General Reporters (GRs) and Panel Experts (PEs) for a Congress are to be recommended by the Permanent Committee for Technical Activities (PCTA) based on the nominations received from National Committees. Accordingly, the GRs and PEs (and their alternates) for the two basic Questions and Special Session of Tehran Congress (2011) are to be appointed at the forthcoming meeting of the Council on 10 December 2009 at New Delhi, India.

Item 4 : International Executive Council Meetings (IECs)

4.1 Feedback from the 59th International Executive Council (IEC) 2008, Lahore, Pakistan

Vice President I.B. Shaikh (Pakistan) may apprise the Committee on PANCID experiences in organizing the 59th IEC in October 2008 at Lahore, Pakistan.

4.2 Review and discuss the progress of the 60th IEC meeting during 5-11 December 2009 at New Delhi, India

The representative from Indian National Committee of ICID (INCID) may apprise the Committee about the preparation and detailed planning of the 60th IEC meetings.

4.3 Review and discuss the preparations for the 61st IEC meeting during 10-16 October 2010 at Jogjakarta, Indonesia

The representative from Indonesian National Committee of ICID (INACID) may apprise the Committee about the status of preparation and detailed planning of the 61st IEC meeting to be held in 2010 at Jogjakarta, Indonesia.

4.4 Review and discuss the preparations for the 62nd IEC meeting during 15-23 October 2011 at Tehran, Iran

The representative from Iranian National Committee on Irrigation and Drainage (IRNCID) may apprise the Committee about the status of preparation and detailed planning of the 62nd IEC meeting to be held in 2011 at Tehran, Iran.

Item 5 : Regional Events

5.1 Feedback from the 23rd European Regional Conference

The 23rd European Regional Conference (ERC) of the International Commission on Irrigation and Drainage (ICID) was held during 18 - 21 May 2009 at Lviv, Ukraine. The theme of the ERC was **'Progress in Managing Water for Food and Rural Development'**. The conference was organized by the Ukraine National Committee of ICID (UKCID) in cooperation with the ICID European Regional Working Group (ERWG). Professionals from Bulgaria, Germany, Hungary, Iran, the Netherlands, Poland, Romania, Russia, Spain, Ukraine, United Kingdom, Uzbekistan, and ICID participated in the conference and discussed the various keynotes and papers.

The Conference placed high emphasis on the issues related to flood control, water demands, GIS technologies and application in the field of water management. The special theme was dedicated to the climate change in view of frequent floods and droughts observed in Europe. Special attention was given to the development of management plans for river basins.

The conference recorded its appreciation to the activities of the Inter-state Coordination Water Commission of Central Asia in the framework of cooperation of the five states - Kazakhstan, Tajikistan, Uzbekistan, Turkmenistan, and Kyrgyzstan - on trans-boundary waters under the conditions of climate change and felt that it could be an example for the trans-boundary cooperation in other river basins.

The conference also supported the development of a Russian speaking network of water management specialists that was initiated in the Moscow meeting of January 2009 and recommends that scientific organizations join the network.

5.2 Feedback of the 3rd African Regional Conference during 11-14 October 2009 at Abuja, Nigeria

The Nigerian National Committee of ICID (NINCID) informed that the 3rd African Regional Conference (ARC) could not be held during 11-14 October 2009 at Abuja due to unavoidable circumstances. The representative from NINCID may apprise the Committee.

5.3 Review and discuss the progress for the 5th Asian Regional Conference during 6-11 December 2009 at New Delhi, India

The representative from Indian National Committee of ICID (INCID) may apprise the Committee about the preparation and detailed planning of the 5th Asian Regional Conference being held during 5-11 December 2009 at New Delhi, India.

5.4 Review and discuss the preparations for the 6th Asian Regional Conference during 10-16 October 2010 at Jogjakarta, Indonesia

The representative from Indonesian National Committee of ICID (INACID) may apprise the Committee about the status of preparation and detail planning of the 6th Asian Regional Conference to be held in 2010 at Jogjakarta, Indonesia.

5.5 Review and discuss the progress of the 4th African Regional Conference (2011) in Mali

The representative from Mali National Committee of ICID (AMID) may apprise the Committee about the status of preparation and detailed planning of the 4th African Regional Conference to be held in 2010 at Mali.

5.6 Review and discuss the progress of the 24th European Regional Conference (2011) in The Netherlands

The representative from Netherlands National Committee of ICID (NETHCID) may apprise the Committee about the status of preparation and detailed planning of the 24th European Regional Conference (2011) in The Netherlands.

Item 6 : Website of C-CONGR

The Central Office invited (15 April 2009) news briefs on ICID events from National Organizing Committees for placing on webpage of C-CONGR. Responses are awaited. Information on events in India, Indonesia and Iran is available at the webpage of C-CONGR through icon 'ICID Events'.

Item 7 : Any other business

**FEEDBACK FROM THE
20TH ICID CONGRESS ON IRRIGATION AND DRAINAGE, 2008
LAHORE, PAKISTAN**

The 20th International Congress on Irrigation and Drainage was based on the theme '*Participatory Integrated Water Resources Management – From Concepts to Actions*' was successfully organized by PANCID in co-operation with ICID during 13-18 October 2008 at Lahore, Pakistan.

The Aiwan-e-Iqbal Complex, Lahore was the venue of the Congress and Pre-Council meetings of ICID. H.E. Raja Pervaiz Ashraf, Minister for Water and Power, Islamic Republic of Pakistan inaugurated the Congress on 13 October 2008 in the gracious presence Mr. Shakil Durrani, Chairman, WAPDA and Mr. Syed Raghیب Abbas Shah, Secretary General of National Organizing Committee, Engr. Dr. Illahi B. Shaikh, Vice President, ICID and Chairman, PANCID, Vice President Hon. Dr. Chandra A. Madramootoo (Canada), Mr. Peter S. Lee (UK), President, ICID and Mr. M. Gopalakrishnan, Secretary General of ICID.

H.E. Raja Pervaiz Ashraf, Minister for Water and Power, Islamic Republic of Pakistan delivered the inaugural address. Mr. Shakil Durrani, Chairman, WAPDA delivered the Keynote Address on the main theme '*Participatory Integrated Water Resources Management – From Concepts to Actions*' while Mr. Peter Lee, President, ICID made the welcome speech. The N.D. Gulhati Memorial Lecture for International Cooperation in Irrigation and Drainage on '*Irrigation in the context of Today's Global Food Crisis*' was delivered by Vice President Hon. Dr. Chandra A. Madramootoo (Canada), James McGill Professor, Dean, Faculty of Agricultural and Environmental Sciences, McGill University, Macdonald campus, Canada.

The 12th International Exhibition on Irrigation, Drainage and Flood Management was also held in conjunction with the Congress, in which, stalls from various countries and international organizations, were set up to display their equipments, know-how and developments in the field of irrigation and drainage. In all there were more than 550 participants representing 23 countries from around the world.

Two questions, central to the theme of the Congress were discussed : Question 54 : Sustainable Integrated Water Resources Management; Question 55 : Role of Public and Private Sectors in Water Resources Development and Management. Question 54 and Question 55 both covered 5 and 3 sub-topics, respectively. Concurrently with the Congress, a Special Session on 'Implication of Global Changes on Irrigation and Drainage System Development and Management' (13 October 2008), a History Seminar on 'Lessons to Learn from the History of Water Management in Large River Basins and Drought' (14 October 2008) and a Symposium on 'Integrated Water Management in the River Basin Context' (15 October 2008) were also held successfully. Another four international workshops were also organized : viz (1) A one-day Workshop on 'Service Oriented Irrigation Management : Key to Modernization', coordinated by ICID-FAO, (2) A one-day YPF Workshop on 'Capacity Building and Training in Water Sector : The Role of Young Professionals', coordinated by Ir. Maurits Ertsen (The Netherlands), (3) A half-day workshop on 'Flood Management : Flood Monitoring and Early Warning', coordinated by Mr. Bashir Ahmad (Pakistan), and (4) A half-day Workshop on WG-ENV, coordinated by Dr. Hu Heping (China). In addition, a Special Session of Task Force on Inter-Basin Water Transfers was also held, which was Chaired by PH Bart Schultz (The Netherlands).

ICID has instituted several awards for its members to enhance their interest and participation in the activities of ICID. The third 'Best Performing ICID National Committee Award' (BPNCA) was given to the Iranian National Committee on Irrigation and Drainage (IRNCID) for their outstanding contributions, impressive achievements and excellence in performance. The second 'Best Performing Workbody Award (BPWA) was given to the ICID Journal Editorial Board (EB-JOUR) for their outstanding performance. Further, ICID 'WatSave Innovative Water Management Award' was presented to Dr. Yousri Ibrahim Atta (Egypt) for his water saving contribution on 'Innovative Method for Rice Irrigation'. ICID 'WatSave Young Professional Award' was presented to Dr. Amgad Elmahdi (Australia) for his water saving contribution on 'Water Banking : A Conjunctive Water Use Management Approach for Water Saving and Improve Productivity and Environmental Performance' and ICID 'WatSave Technology Award' was presented to Dr. Yella Reddy, Mr. Satyanarayana and Mrs. G. Andal (India) for their water saving contribution on 'Micro irrigation : A Technology for Prosperity'. Plaques were presented to Office-Bearers Mr. Peter. S. Lee (UK), Dr. Mark Svendsen (USA), Mr. Felix B. Reinders (South Africa), and Dr. Gao Zhanyi (China), who were retiring after the 2008 Congress.

Mr. Peter S. Lee, President, ICID presided over the Closing Ceremony (18 October 2008) of the Congress. Mr. M. Gopalakrishnan, Secretary General, ICID presented the conclusions and recommendations that emerged from the different sessions of the Congress. He also read out Lahore Declaration based on the outcome of the Congress. Prof. Dr. Chandra A. Madramootoo, President-elect of the ICID, addressed the Congress and thanked all the ICID National representatives for their support and the delegates for making the Congress a huge success. H.E. Rana Muhammad Iqbal Khan, Acting Governor of Punjab State, Pakistan delivered the closing ceremony speech.

The Indian National Committee on Irrigation and Drainage (INACID), Indonesian National Committee on Irrigation and Drainage (INACID) and Pakistan National Committee on Irrigation and Drainage (PANCID) for hosted receptions. The Pakistan National Committee on Irrigation and Drainage (PANCID) hosted welcome receptions, farewell dinner and cultural show.

COMMITTEE ON CONGRESSES/CONFERENCES (C-CONGR)**Guidelines for Organizing ICID Congress (Draft)**

1. ICID Congress is held once in every three years. It is held simultaneously with an IEC meeting. The National Committee that intends to invite an ICID Congress should keep communication with ICID Central Office for getting information on “offer for inviting ICID Congress”. Usually, it should be done at least four years before the date of the Congress.
 2. The National Committee should get and complete the proforma for inviting an ICID Congress and send it to the ICID Central Office. The ICID Central Office includes the applications received in the agenda of next IEC Meeting of ICID for discussion. The decision on selection of hosting National Committee for ICID Congress is made in the IEC meeting.
 3. The inviting National Committees should prepare a booklet of invitation and disseminate the invitation in the IEC meeting. The content of invitation booklet should include letter of invitation from the Chairman of National Committee; history and culture of the country; social, economic, climate and tourist information of the country; brief introduction of the hosting city etc. The inviting National Committee may be invited to make a presentation in the IEC meeting to address its conditions and advantages to host the ICID Congress.
 4. After IEC offers a National Committee to host the ICID Congress, the hosting National Committee should prepare three announcements for the Congress over a period. The announcements should be prepared in both English and French.
 5. The first announcement should be disseminated during the immediate next IEC meeting. The contents of the first announcement should include:
 - Venues of IEC Meetings and Congresses, Brief introduction of ICID, Member countries and Year of Joining ICID, letter of invitation from the President of ICID, letter of invitation from the Chairperson of the Congress Organizing Committee, letter of invitation from the Chairman of Host National Committee, important dates to remember, the questions and topics of the Congress, Program outline, Study tour information, Congress Preparatory (Organizing) Committee and preliminary registration form. A logo should be designed for the Congress.
 6. After disseminating the First Announcement, the hosting National Committee should cooperate closely with ICID Central Office to develop the Congress Theme and Scope of Congress Topics. The Second Announcement should be disseminated two years prior to the Congress. Apart from the updated information in the First Announcement, the Second Announcement should include :
 - Call for Papers, Guidelines to authors for preparation of papers accepted by Special Committee, Guidelines to authors for preparing electronic and hard copies, guidelines for preparing abstracts and “summaries and conclusions” of papers for ICID Congresses, proforma to be completed by authors while submitting detailed “summary and conclusions” of proposed paper, and accommodation information.
 7. ICID Central Office appoints General Reporters and Panel Experts for Questions and Special Session to review and select papers.
 8. The Third (final) Announcement should be disseminated one year prior to the Congress. The contents of the Final Announcement should include:
 - Member countries and Year of Joining, Logo of the Congress, Brief introduction of ICID, Letter of invitation from the President of ICID, Letter of invitation from the Chairperson of the Congress Organizing Committee, Letter of Invitation from the Chairperson of Hosting National Committee, List of National Organizing Committee Members, Venues of IEC Meeting and Congress, Key dates, Congress Theme and Scope of Congress Topics, Special Session and Seminars, Lists of General Reporter and Panel of Experts for Questions, Schedule of Preliminary Program,
 - Exhibition information, Detailed Itinerary of Study Tours, Detailed Information on Accommodation, Information on Weather, Currency and Banking, Voltage and Power Supply, Registration Form and Other information as considered relevant for visiting the host country.
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9. The host National Committee should report progress on the preparation of the Congress at IEC meetings. The hosting National Committee should work out a budget for organizing the Congress and propose standards for registration fees collection. The registration fee for Young Professionals (less than 40 years old) should be reduced by 50%.
 10. The Congress website should be setup three years before the Congress, all kinds of related information should be uploaded on the website and updated regularly. Both online registration and regular registration should be invited and information placed on the ICID website.
 11. Exhibition and National Committee Display need to be arranged. The invitations to exhibitors and National Committee should be widely disseminated.
 12. By keeping, close contact with the ICID Central Office, the final detailed programme should be edited and completed two months before the Congress.
 13. It is recommended that the host National Committee prepare materials to introduce the history and current status related to irrigation, drainage and flood management of the country in English.
 14. The meeting rooms should be well prepared to satisfy the needs of different meetings and offices.
 - The hall capacity for Opening and Closing Ceremony should be for 1000-1500 persons.
 - The hall Capacity for IEC meeting should be for 300 persons.
 - The meeting room capacity for other sessions should be for 50-150 persons.
 - It is necessary to check with ICID Central Office and the Chairpersons of each session to confirm the requirements.
 - The meeting room capacity for ICID Working Groups is 40 - 60 persons.
 - Separate rooms/offices are required for the President of ICID, Secretary General of ICID, Secretariat of ICID, President of National Committee, Secretariat of National Committee, VIP room, computer room for authors / presenters; computer room with internet access for delegates, accompanying person's room, first-aid/medical room etc.
 15. The Multimedia equipments should be well prepared to satisfy the needs of different meetings. The main equipments include computers, projectors and simultaneous translation facilities. The facilities for internet access need to be provided in the Venue.
 16. Delegate satchel needs to be prepared for registered delegates and invited persons; the contents in the satchel include notebook, pen, CD (abstract), gift, detailed programme, name card (badge), etc.
 17. One to two welcome receptions and farewell banquet should be arranged by hosting National Committee considering special diet requirements. Coffee/Tea and some snacks need to be served during Coffee/Tea breaks in the morning and afternoon. The arrangement for working lunch is optional.
 18. National Organizing Committee should assist other National Committees who desire to host a reception or introduce a session for future ICID events.
 19. The National Organizing Committee should assist the delegates in making reservations for travel and accommodation.
 20. Study tours should be arranged for delegates by combining site seeing with technical visits. Special local tours should be arranged for accompanying persons.
 21. The National Organizing Committee should appoint persons to answer the various questions from participants, National Committees, ICID Central Office and other International Organizations.
 22. There is always scope for improvement. The National Organizing Committee can do much more than above to make the event a grand success.
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