

**AGENDA FOR THE 37TH MEETING OF THE
PERMANENT COMMITTEE FOR TECHNICAL ACTIVITIES (PCTA)**

13 October 2017, 09.00-17.00 hours
Mexico City, Mexico

Mandate: The Permanent Committee for Technical Activities (PCTA) shall be concerned with all the technical activities of the Commission including all publications of ICID. It will be responsible for activities of the technical work bodies, for selection of Questions/Themes for Congresses, Conferences, Special Sessions, Symposia, etc., for settlement of the technical conclusions thereof and for making appropriate recommendations for action thereon.

Members: (1) Vice President Dr. Ding Kunlun, Chairman (China, 2015); (2) Prof. Graziano Ghinassi (Italy, 2012); (3) Prof. Masayoshi Satoh (Japan, 2012); (4) President Hon. Mr. Peter S. Lee (UK, 2013); (5) Ms. Aysen Pervin Güngör (Turkey, 2014); (6) Vice President Hon. Mr. Chaiwat Prechawit (Thailand, 2014); (7) Vice President Dr. Mohamed Abd-El-Moneim Wahba (Egypt, 2015); (8) Mr. Ali Reza Salamat (Iran, 2015) and (9) Er. Avinash C. Tyagi, Secretary General, ICID

Permanent Observers: (i) World Bank Representative; (ii) FAO Representative; and (iii) IWMI Representative.

Ex-Officio Members: All Strategy Theme Leaders and Chairpersons of all workbodies under PCTA and vice President Hon. Larry D. Stephens (USA), Secretary (PCTA).

PCTA Agenda Item 1: Water Accounting and water use efficiency: Lecture by Prof. Wim Bastiaanssen

1. ICID has been partnering with like-minded organizations as part of WWC member initiative led by FAO on 'Water Accounting for Agriculture'. The main objective of this initiative is to promote the use of water accounting through a process consisting of expert consultations, policy level interactions and the development of White Paper on Water Accounting for decision making in the agricultural sector.

2. ICID organized a Webinar on the topic 'Water Accounting and Audit' on 03 April 2017 to introduce standardized water accounting procedures that quantifies the watershed processes, assesses a safe level of exploitable water volumes and fixes the maximum amount of water that could be withdrawn and consumed by the irrigation sector. Prof. Wim Bastiaanssen, Professor, Faculty of Civil Engineering and Geosciences at the Delft University of Technology (The Netherlands), who holds the UNESCO Chair for Global Water Accounting made a presentation on 'Water Accounting and Auditing for Irrigation and Drainage Systems' during the Webinar.

~~3. Prof. Bastiaanssen has agreed to deliver a talk on the 'Water Accounting and Water Use Efficiency' for the benefit of PCTA members, followed by interactions.~~

SUPP: 3A. Ms. Robina Wahaj (FAO) will deliver a lecture on "Water Accounting and Water Use Efficiency" in place of Prof. Wim Bastiaanssen.

3B. FAO organized an online discussion on "Water Accounting & Water for Food" from 9 June to 21 July 2017 in which ICID and several of its stakeholders participated actively. This discussion was organised as part of the World Water Council (WWC) Members' initiative on **water accounting for decision making in the agricultural sector**. The main objective of this initiative was to raise the awareness on the relevance of water accounting for decision making and planning and gather evidences and experiences through a process consisting of expert consultations and policy level interactions. It aimed to raise the profile of water accounting for decision making and demonstrate the added value it can bring in smart planning processes in water management and water governance. A note on 'Water Accounting as a Policy Tool' in ICID's perspective is attached as **Annex 1** for Committee's consideration and deliberations.

PCTA Agenda Item 2: ATR on the minutes of the 36th Meeting of PCTA

4. An Action Taken Report (ATR) on the last minutes of the PCTA meeting at Chiang Mai is given at **Annex**.

PCTA Agenda Item 3: Membership of the PCTA and Workbodies

5. PCTA will review its membership and also consider the proposals from the Chairpersons of various workbodies associated with it for making recommendations to IEC on the changes in the membership of various working groups in accordance with the relevant ICID By-laws governing the membership of ICID workbodies/permanent committees.

PCTA Agenda Item 4: Sub-Committee to investigate the Structure, Scheduling of Meetings and Membership of Working Groups (SC-SSMWG)

6. A Sub-Committee to investigate the Structure, Scheduling of Meetings and Membership of Working Groups (SC-SSMWG) has been set up under the chairmanship of VP Dr. Ding Kunlun, Co-Theme Leader, ST-Schemes with other Co-Theme Leaders with Secretary General as Member-Secretary. The Sub-Committee held a virtual meeting on 24 May 2017 and made recommendations which will be presented at PCTA meeting for its consideration and recommendations. The interim recommendations of the Sub-Committee have been made available to the Sub-Committee that has been set up to look into possible changes/amendments to ICID Constitution and By-laws

7. VP Dr. Ding Kunlun, Chair, SC-SSMWG will present the report of the Sub-Committee at the PCTA meeting for its consideration and appropriate recommendations to the Council.

SUPP: 7A. Report of the Sub-Committee is attached as Annex 3.

PCTA Agenda Item 5: Road Map to ICID Vision 2030: Role of Working Groups

8. The Consultative Group (CG) to develop 'Draft ICID Vision 2030 Document' was entrusted with the task of developing a Draft Action Plan 2030 based on the Vision, Mission and six Organizational Goals approved at the 66th IEC meeting in Montpellier in 2015. Accordingly, the Convener of the CG presented the Draft Action Plan at the 67th Council meetings in Chiang Mai in 2016. Various WGs and RWGs identified various activities in Chiang Mai. However, the Council while considering the CG report, endorsed the need to provide more time to WGs and NCs who could not provide their inputs on time and desired that the Action Plan be finalized and presented at the 68th IEC meeting in Mexico City in 2017.

9. The Action Plan, which also includes inputs from WGs and NCs who were able to provide their inputs within the time line endorsed by IEC at Chiang Mai, has now been finalized by CG and compiled into "A Road Map to ICID Vision 2030" which can be accessed or downloaded from <http://www.icid.org/icid_vision2030.pdf>. The Road Map includes the new vision, mission, organizational goals, and strategies to put Vision into Action. It also includes an Action Plan for 2017-21 where the activities identified by the various WGs, RWGs, NCs and Central Office to implement these strategies. The Road Map will be released by the President at the plenary session of 68th IEC. The Road Map would be presented at the PCTA meeting for its consideration and deliberations upon the envisaged role of WGs on identified activities under the Action Plan 2017-21, which is dynamic in nature.

PCTA Agenda Item 6: International Research Program for Irrigation and Drainage (IRPID) Scheme

10. The revised IRPID Scheme (http://www.icid.org/irpid_scheme.pdf) adopted at the 67th IEC meeting vide Resolution IEC-3/67, have been notified amongst NCs requesting them to establish Regional Nodes within the framework of revised IRPID Scheme, in order to promote research in irrigation and drainage to achieve ICID's Vision of 'Water secure world free of poverty and hunger through sustainable rural development'.

11. The Heads of Regional Nodes (RNs) of IRPID in Tehran and Beijing will provide an update on the activities undertaken by the respective RNs since the last meeting of AC-IRPID in Chiang Mai on 05 November 2016.

12. The Committee may explore the ways to establish new RNs in accordance with the revised IRPID Scheme notified on 23 February 2017, within the objectives and scope of activities defined in the IRPID Scheme.

SUPP: 12A. ICID Central Office has received two proposals for setting up of two RNs under IRPID Scheme – one by Morocco National Committee nominating Egyptian National Committee as RN for countries in Africa region and the second one by ITAL-ICID ready to host RN for Mediterranean Region. Since these proposals will have to be examined in accordance with the Scheme set out for the purpose by Advisory Committee for IRPID (AC-IRPID), which will hold its virtual meeting in consultation with AC-IRPID, to consider these proposals and make appropriate recommendations. This is for Committee's information.

PCTA Agenda Item 7: Review of reports of the activities of Workbodies under the Strategy Theme – Basin (ST.B)

13. The Chairpersons of the WGs, TFs and Co-Theme Leaders of Strategy Themes will brief the Committee on the activities of their respective workbodies and present their recommendations for review and consideration by Committee. In the absence of the Chair, the member chairing the WG meeting may present the report.

PCTA Agenda Item 7.1: Working Group on Water for Bio-Fuel and Food (WG-BIO-FUEL)

14. Dr, Fuqiang Tian, Chair of the WG will present the report of the first meeting of the WG.

PCTA Agenda Item 7.2: Working Group on Climate Change and Agricultural Water Management (WG-CLIMATE)

15. Dr. Tsugihiko Watanabe, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 7.3: Working Group on Environment (WG-ENV)

16. Dr. (Ms.) Charlotte de Fraiture, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 7.4: Working Group on Managing Water Scarcity under Conflicting Demands (WG-MWSCD)

17. VPH Franklin E. Dimick, Acting Chair of the WG will present the report of the first meeting of the WG.

PCTA Agenda Item 7.5: Working Group on Sustainable Development of Tidal Areas (WG-SDTA)

18. The tenure of the WG has been extended for one more year up to 2017. The 'Scoping Document' for the WG with a new mandate for the period 2016-2021 was endorsed by PCTA at its last meeting in Chiang Mai in 2016. The SD has been circulated amongst NCs on 05 April 2017 to ascertain their interest and assist in PCTA to make appropriate recommendation to avoid any overlaps or gaps vis-à-vis workbodies already in action. SC-SSMWG set up under Chair, PCTA suggested that for establishing any WG, which requires participation of experts from NCs, should have agreement for participation from at least 10 NCs when the Scoping Document is circulated, before the WG is established.

19. Dr. Ruey-Chy Kao, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 7.6: Synthesis Report by Co-Theme Leaders of ST Basin [VP Dr. Mohamed Abd-El-Moneim Wahba (Egypt) & VP Dr. Charlotte de Fraiture (The Netherlands)]

PCTA Agenda Item 8: Review of reports of the activities of Workbodies under the Strategy Theme – Knowledge (ST.K)

PCTA Agenda Item 8.1: Working Group on Capacity Development, Training and Education (WG-CDTE)

20. VP Prof. Dr. Abdelhafid Debbarh, Chair of the WG will present the report of the first meeting of the WG. The Chair will also present the Knowledge Management Strategy (KMS) for PCTA's consideration and recommendation thereon.

PCTA Agenda Item 8.2: Working Group on History of Irrigation, Drainage and Flood Control (WG-HIST)

21. The tenure of the WG has been further extended up to 2017. The Scoping Document with a new mandate has been circulated amongst the NCs on 18 May 2017 to ascertain NCs' interests and assist in PCTA to make appropriate recommendation to avoid any overlaps or gaps vis-à-vis workbodies already in action. SC-SSMWG set up under Chair, PCTA suggested that for establishing any WG, which requires participation of experts from NCs, should have agreement for participation from at least 10 NCs when the Scoping Document is circulated, before the WG is established.

22. . Dr. Kamran Emami, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 8.3: ICID Journal Editorial Board (EB-JOUR)

23. PH Prof. Dr. Bart Schultz, Chair of the EB will present the report of the meeting of the Editorial Board.

PCTA Agenda Item 8.4: Committee on Public Relations and Publications (C-PR&P)

24. VPH Mr. Larry D. Stephens, Chair of the Committee will present the report of the meeting of the Committee.

PCTA Agenda Item 8.5: Task Force for Updating and Maintenance of Multilingual Technical Dictionary (TF-MTD)

25. The Chair of the TF will present the report of the first meeting of the TF.

PCTA Agenda Item 8.6: Task Force on Value Engineering (TF-VE)

26. As the term of TF-VE came to an end in 2016, PCTA suggested that a scoping document with the revised mandate for a new WG on 'Value Engineering' and the potential collaboration with International Partners be prepared. TF Chair agreed to present the scoping document at PCTA meeting at Mexico City in 2017 after circulation among NCs for seeking their interest and nominations for the membership.

27. Dr. Kamran Emami, Chair of the TF will present the report of the meeting of TF-VE, together with the SD for the establishment of a new WG, to ascertain NC's interest and assist in PCTA to make appropriate recommendation to avoid any overlaps or gaps vis-à-vis workbodies already in action. SC-SSMWG set up under Chair, PCTA suggested that for establishing any WG, which requires participation of experts from NCs, should have agreement for participation from at least 10 NCs when the Scoping Document is circulated, before the WG is established.

PCTA Agenda Item 8.7: Task Force to Guide ICID Inputs to World Water Forum 8 (TF-WWF8)

28. PH Dr. Chandra Madramootoo, Chair of the TF will present the report of the meeting of the TF.

PCTA Agenda Item 8.8: Synthesis report of Co-Theme Leaders of ST Knowledge [VP Dr. Abdelhafid Debbarh (Morocco) & VP Waseem Nazir (Pakistan)]

PCTA Agenda Item 9: Review reports of the activities of Workbodies under the Strategy Theme – On-Farm (ST.OF)

PCTA Agenda Item 9.1: Working Group on Use of Poor Quality Water for Irrigation (WG-PQW)

29. The tenure of the WG has been extended for one more year up to 2017. The Committee requested the WG to come up with a Scoping Document to establish a new WG. Chair of the WG will present the report of the meeting of WG-PQW, with the Scoping Document developed for establishment of a new WG for the consideration of the Committee. SC-SSMWG set up under Chair, PCTA suggested that for establishing any WG, which requires participation of experts from NCs, should have agreement for participation from at least 10 NCs when the Scoping Document is circulated, before the WG is established.

PCTA Agenda Item 9.2: Working Group on Sustainable On-Farm Irrigation System Development (WG-SON-FARM)

30. Dr. A.K. Randev, Chair of the WG will present the report of the first meeting of the WG.

PCTA Agenda Item 9.3: Working Group on Water and Crops (WG-CROP)

31. VPH Dr. Ragab Ragab, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 9.4: Synthesis report of Co-Theme Leaders of ST On-Farm [VP Bong Hoon Lee (Korea) & VP Madhav Belbase (Nepal)]

PCTA Agenda Item 10: Review of reports of the activities of Workbodies under the Strategy Theme – Schemes (ST.S)

PCTA Agenda Item 10.1: Working Group on Irrigation, Development and Management (WG-IDM)

32. Ms. Mary Jean M. Gabriel, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 10.2: Working Group on Institutional Aspects of Irrigation / Drainage System (WG-IOA)

33. VPH Dr. Hafied A. Gany, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 10.3: Working Group on Modernization & Revitalization of Irrigation Schemes (WG- M&R)

34. VP Ian Makin, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 10.4: Working Group on Sustainable Drainage Management (WG-SDRG)

35. Mr. Bernard Vincent, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 10.5: Working Group on Water Saving in Irrigated Areas (WG-WATS)

36. Mr. Mehrzad Ehsani, Chair of the WG will present the report of the meeting of the WG.

PCTA Agenda Item 10.6: Synthesis Report by Co-Theme Leaders on ST Schemes [VP Dr. Ding Kunlun (China), VP Ian William Makin (UK) & VP Irene Bondarik (Russia)]

PCTA Agenda Item 11: Newly Proposed Workbodies

37. A mechanism has been put in place in order to streamline the process of establishment of a new workbody on a specific mandate or extension of an existing workbody on completion of its tenure as part of the improvement in the functioning of ICID workbodies approved by 63rd IEC meeting held in Adelaide in June 2012 (*Annex R2.2 of Resolution IEC-2/63*). Under this mechanism, a Scoping Document needs to be submitted by a workbody proposing to be established or seeking extension, giving its objectives, state of knowledge on the topic, work plan etc. which in turn helps in ascertaining the interest of the NCs and assists in PCTA to make appropriate recommendation to avoid any overlaps or gaps vis-à-vis workbodies already in action.

38. SC-SSMWG, set up under the chairmanship of PCTA, suggested that for establishing any WG, which requires participation of experts from NCs, should have agreement for participation from at least 10 NCs when the Scoping Document is circulated, before the WG is established.

39. During the Chiang Mai meeting of PCTA, the Committee considered the recommendation of WG-CAFM to establish a new WG. The WG members, acting as Core Group, developed a scoping document with a new mandate for the establishment of a new 'WG on Integrated Flood Management (WG-IFM). Dr. Kamran Emami, Chair of the Core Group, will present the scoping document at the meeting for Committee's approval.

PCTA Agenda Item 12: Report on the outcome of 23rd ICID Congress

40. MXCID representative will present a report on the outcome of 23rd ICID Congress.

PCTA Agenda Item 13: Report of the Sub-Committee on Themes, Topics and Work Plans of future ICID Events (SC-E-THEMES)

41. PH Dr. Gao Zhanyi, Chair of the Sub-Committee will present the report of the meeting of the SC-E-THEMES.

PCTA Agenda Item 14: Technical Support Program in ICID

42. In order to provide support to NCs in fulfilling their national mandates, ICID has initiated various activities that could be named or combined under a Technical Support Program (TSP). In order to implement the Technical Support Program, a Technical Support Unit (TSU) was established (Resolution IEC-3/66, Para 7) at ICID Central Office and notified to NCs on 4 January 2016, requesting them to nominate experts, while giving the terms of reference for engaging them as part of TSU program together with application form. Vide resolution IEC-2/67, NCs were again requested to take full advantage of the establishment of the TSU.

43. The first virtual meeting of TSU Core Group under the chairmanship of President Dr. Saeed Nairizi was held on 14 June 2017 to consider mandated issues like (i) Nomination of Experts and Contribution to Capacity Development Fund established at ICID Central Office as part of TSP; (ii) NCs' request for getting support of TSU and (iii) Honorarium for experts from NCs of developing countries.

44. Based on the deliberations at the TSU Core Group meeting, the Chair of WG-CDTE, who is also a member of TSU Core Group, will present the comprehensive Technical Support Program (TSP) **Annex 3 (of WG-CDTE), page 124** which will be subsequently presented at 68th IEC for its consideration and approval.

PCTA Agenda Item 15: Any other business



Annex 1 [Appendix X, Item 1, Para 3B]

WATER ACCOUNTING AS A POLICY TOOL

Food and Agriculture Organization (FAO) organized an online discussion on “Water Accounting & Water for Food” from 9 June to 21 July 2017 in which ICID and several of its stakeholders participated actively. ICID was represented by Dr Felix Reinders (South Africa); Dr Arceri Marco (Italy); Dr Amgad Elmadi (Australia), Er Avinash C Tyagi, SG with Dr Sahadev as the focal point for ICID. In addition PH Dr Gao Zhanyi and VP Ian Makin also participated in the e-discussions.

This discussion was organised as part of the World Water Council (WWC) Members’ initiative on **water accounting for decision making in the agricultural sector** facilitated by FAO where ICID is also a participating. The main objective of this initiative was to raise the awareness on the relevance of water accounting for decision making and planning and gather evidences and experiences through a process consisting of expert consultations and policy level interactions.

It aimed to raise the profile of water accounting for decision making and demonstrate the added value it can bring in smart planning processes in water management and water governance. The online discussion focused on the following four topics:

1. Getting a common understanding on water accounting.
2. Should decision makers be interested in water accounting?
3. How can water accounting be used to inform sectoral planning and project design particularly for the water for food sector?
4. Using water accounting for reporting on international commitments as the SDGs

Some water accounting examples from around the world were also shared during the discussion and in the middle of the 6-week discussion ICID organized a Webinar given by Dr Amgad Elmadi sharing Australian experiences of water accounting and its use in national water management. The Webinar was very well attended by both ICID members and the participants of the above FAO online discussion. In the online discussion ICID also got an opportunity to state briefly its position on the whole issue of Water Accounting through following contributions:

As a follow up of the above discussion, partners in the initiative lead by FAO including ICID as a partner, have started the development of a White Paper on Water Accounting for planning and decision making in agricultural water management. Considering the potential utility of Water Accounting as a policy development tool, ICID needs to develop a detailed position paper, based on the ICID work on water balance approach over the last several years and its ongoing activities, for sharing with its national members as well as international partners. Some points answering the questions are listed in the **Appendix**.

The White Paper will be launched at the 8th World Water Forum in March 2018. This initiative contributes to the work plan of the Global Framework on Water Scarcity launched at the Marrakech climate conference in 2016.



Appendix to Annex 1 [Appendix X, Item 1, Para 3B]

**SOME POINTS TO DEVELOP THE
ICID POSITION PAPER ON WATER ACCOUNTING**

1. What is Water Accounting?

It is an analytical tool that quantifies inflows, outflows and changes in storage in any given hydrologic system/sub-system such as an agriculture field, a canal system or a river basin. Final water accounting has to be closed at the river basin level, working from parts to whole. Its purpose or objective can be equitable/rational allocation for various human activities, understanding various paths for environmental services, or formulating response to climate change etc. Water accounting should also include agriculture drainage systems as they are integral part of the irrigation cycle. Water accounting has to be undertaken by the managers of the given system with an oversight by an independent agency performing annual audits. There need to be mechanisms within water accounting to address quantitative, qualitative as well as associated potential energy characteristics of the fluxes and storage.

2. How do you implement it?

Water accounting should be based on best possible scientific/engineering measurements to begin with and improving upon them (the tolerance levels) as per the end objectives. Institutional framework and its mandate to implement water accounting should be clearly defined and agreed upon by all the actors. There should be a prescribed common/standard format for reporting by diverse agencies within a basin. International institutions such as FAO, ICID and other regional institutions active in agriculture water management have to create appropriate knowledge base to hand hold the national entities within the countries through their respective national focal points/agencies to take Water Accounting from experimental to operational mode.

3. How useful and reliable?

Hopefully, the experience sharing during this e-discussion and the other evidences reported elsewhere will be collated and compiled to assess utility of water accounting as a tool for longer term water management planning and future development of water resources. A tool is as useful as its artisan who uses it. Usefulness and reliability of Water Accounting will depend on the capacity of the national agencies to make use of the tool in planning, policy and operational decision making.



**ACTION TAKEN REPORT ON THE MINUTES OF THE 36th MEETING OF PCTA
11 November 2016, Chiang Mai, Thailand**

| Item | Recommendation | Decision of 67 th IEC | Action Taken |
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| 3. Functioning of Workbodies | | | |
| | WGs have to follow the procedures as set out for the establishment/extension of the WGs to ensure that the WGs get the required support and inputs from the NCs. | Endorsed the recommendation by acceptance of PCTA report. | This has been updated ICID Handbook of Procedures which has been uploaded on ICID Website and circulated amongst concerned. |
| 4. Revision/Updating of Multilingual Technical Dictionary (MTD) – Establish a Task Force | | | |
| | Recommended the establishment of TF-MTD with the proposition that TF in its work should find ways and means to align its work with FAO system and reduce duplication of efforts. | Approved by Resolution IEC-2/67 (Sr. No.3). | Notified amongst NCs. |
| 5. ICID Vision 2030 – Inputs to ICID Action Plan 2030 | | | |
| | Suggested that WGs and NCs may be provided time for submitting their inputs for the Action Plan by 15 January 2017 so that the Action Plan can be finalized by June 2017. | Endorsed the recommendation by acceptance of PCTA report. | ICID NCs and WGs, who are yet to submit their inputs, have been given an extension up to 15 January 2017 to provide their inputs. |
| 7. Review of reports of the activities of Workbodies under the Strategy Theme – Basin (ST.B) | | | |
| | Recommended the closure of WG-DROUGHT and WG-CAFM | Accepted vide Resolution IEC-2/67 (Sr. No.4). | Creation of a new WG on 'Managing Water Scarcity under Conflicting Demands' in place of WG-DROUGHT and in case of CAFF, suggested the existing members for acting as a Core Group for the preparation and finalization of a Scoping Document for a new WG for circulation among NCs. |
| | Recommended the extension of tenure of WG-SDTA up to 2017. | Accepted vide Resolution IEC-2/67 (Sr. No.5). | Notified the same. |
| | Recommended setting up of a new WG with the revised mandate in place of WG-BIO-ENERGY | Approved by Resolution IEC-2/67 (Sr. No.3). | Notified amongst NCs. |
| | Recommended that a Small committee be set up with Theme leaders and SG to investigate the structure, scheduling of meetings and membership of WGs | Endorsed the recommendation by acceptance of PCTA report. | Set up a sub-committee and notified the same. The Sub-Committee will present its report at PCTA. |
| 8. Review reports of the activities of Workbodies under the Strategy Theme – On-Farm (ST.OF) | | | |
| | Recommended that NC can nominate more than one member but it must be less than the 20% of the total membership of the WG (for e.g., if there are 20 members on the WG, then the maximum per country shall be 4). | Endorsed the recommendation by acceptance of PCTA report. | Set up a sub-committee and notified the same. The Sub-Committee will present its report at PCTA. |
| | Recommended the extension of tenure of WG-PQW up to 2017. | Accepted vide Resolution IEC-2/67 (Sr. No.5). | Notified the same. |
| 9. Review of reports of the activities of Workbodies under the Strategy Theme – Knowledge (ST.K) | | | |
| | Recommended that one member from the WG-HIST should be included in the TAC of WSH. | Endorsed the recommendation by acceptance of PCTA report. | TAC of WSH is to be re-notified. |
| | Recommended the extension of tenure of WG-HIST up to 2017. | Accepted vide Resolution IEC-2/67 (Sr. No.5). | Notified the same. |
| 10. Review of reports of the activities of Workbodies under the Strategy Theme – Schemes (ST.S) | | | |
| | Recommended that a new Working Group on Irrigation, Development and Management (WG-IDM) be established based on the scoping document presented. | Approved by Resolution IEC-2/67 (Sr. No.3). | Notified amongst NCs. |

| Item | Recommendation | Decision of 67 th IEC | Action Taken |
|---|---|---|---|
| 12. Report on the outcome of WIF2 | | | |
| | Recommended to establish a dedicated Task Force to provide support to the High Level Advisory Group. | Approved by Resolution IEC-2/67 (Sr. No.8). | A TF on Global Partnership Process has been established and notified the same among its members. The TF will present its report at the Council meeting. |
| 13. Report of the Sub-Committee on Themes, Topics and Work Plans of future ICID Events (SC-E-THEMES) | | | |
| | Recommended that (i) the revised composition and mandate of SC-E-THEMES its report suggesting a permanent mechanism for formulating themes and topics for various ICID events be accepted; (ii) the 'Short Communication' be renamed as 'Innovative Products and Services'; (iii) the events which are not related to themes of WIF/Congress will be termed as 'Side Event'; (iv) Guidelines for the organization of World Irrigation Forum be prepared as has been developed for ICID Congress; and (v) the theme and sub-themes for Regional Conference during 69th IEC at Saskatoon be approved. | Approved the recommendation at (i) vide Resolution IEC-2/67 (Sr. No.1) and the rest by adopting of the PCTA Report. | SC-E-THEMES has been reconstituted accordingly. The actions have been taken concerning rest of the recommendations. |



**SUB-COMMITTEE TO INVESTIGATE THE STRUCTURE, SCHEDULING OF MEETINGS AND
MEMBERSHIP OF WORKING GROUPS (SC-SSMWG)**

REPORT

I. Background Note

1. The members may recall that during the 36th PCTA meeting, Dr. Ragab Ragab, Vice President Hon., ICID while presenting his reports as Chairperson of the WGs on Water and Crops (WG-WATER & CROP) and Use of Poor Quality Water for Irrigation (WG-PQW), pointed out that the participation of members in these two WGs is extremely low. As such, he has suggested the following:

- (i) To increase the attendance of members in the WGs, more than one person from a National Committee be allowed to be members of the WG.
- (ii) The registration fee for participation in the IEC meetings should be reduced to enable the experts from outside the member countries to join the WG activities.
- (iii) He also suggested exploring the possibility of two-tier system of registration fee for ICID events.
- (iv) The duration of the IEC (and its workbody meetings) should be reduced.
- (v) One day should be earmarked for field visit to give a chance to the members to develop camaraderie.
- (vi) Some of the WGs such as WG-SON-FARM, WG-PQW, WG-WATER & CROP should be merged together so that there sufficient membership in the WG and the tasks of the WG can be moved forward.
- (vii) The schedule of the meetings of the WGs should be reviewed in order to ensure less parallel meetings

2. While discussing the above suggestions, PCTA agreed to the proposal for having more than one member from a National Committee in a WG and made recommendations to that effect to the Council. The process to bring about the changes in the Constitution and By-Laws to this effect is under way.

3. Insofar as the fee structure is concerned, a Task Team to look into the Registration Fee for ICID events has already been constituted which will look into the suggestions at sl no. (ii) and (iii).

4. Subsequently when the matter was again raised in 67th IEC meeting, suggestion (iv) was again raised by Dr Ragab. It was pointed out that the duration of the ICID events vary between 6-7 days. First three days are invariably reserved for Congress, Regional Conference and World Irrigation Forum. This is followed by the WG meetings, which are confined to two days, followed by PCSO and PFC meetings, and IEC meeting on the last day. As such the presence of WG members is restricted to 1-2 days only.

5. Suggestion (v) to include a field visit in the middle of the meetings will go contrary to the objective of reducing the total duration of the meetings. Moreover, the study tours are already being organized in three categories as follows:

- One-day or half-day tours, usually held during the event, which may or may not be provided within the registration fee for the conference;
- Post-conference tours provided at extra cost and lasting 1-3 days; and
- Networking tours, similar to offered at (a) but held before the conference starts to provide an opportunity for the delegates (and accompanying persons) to get to know one another and the region of the conference.

6. As there are cases of insufficient interest in study tours, delegates are warned of the same in advance in order to plan their travel program accordingly.

II. Constitution of the Sub-Committee (SC), Issues Before SC, and Findings

7. Following the decision of the 67th meeting of International Executive Council (IEC) held at Chiang Mai, Thailand on 12 November 2016, a Sub-Committee has been constituted as per ICID By-laws 3.2(b) and Article 6.10 of ICID Constitution and notified among the concerned vide Notification No.10 of 2017 dated 21 March 2017. The composition of the Sub-Committee thus constituted, is as follows:

- | | |
|---|--------------------|
| 1. VP Dr. Ding Kunlun, Co-Theme Leader, ST-Schemes | – Chair |
| 2. VP Bong Hoon Lee, Co-Theme Leader, ST-On-Farm | – Member |
| 3. VP Mohamed Wahba, Co-Theme Leader, ST-Basin | – Member |
| 4. VP Dr. Abdelhafid Debbarh, Co-Theme Leader, ST-Knowledge | – Member |
| 5. Er. Avinash Chand Tyagi, Secretary General, ICID | – Member-Secretary |

8. The mandate of the Sub-Committee is to investigate the structure, scheduling of meetings and membership of the Working Groups. Accordingly, the Sub-Committee was to address two issues mainly, viz. (i) Structure of WGs under various themes, and (ii) Schedule of the meetings of the workbodies.

1. The Sub-Committee held meeting via WebEx platform on 24 May 2017 and considered mandated issues and reviewed the relevant portions of By-laws governing the Working Groups (temporary workbodies) and observed that the technical WGs of ICID are presently organized broadly under four Strategy Themes, viz. Schemes, Basin, Knowledge and On-Farm headed by Vice Presidents of ICID as Co-Theme Leaders. As such the process of establishment of a new WG on a specific mandate or extension of an existing WG on completion of its tenure has been streamlined.

2. The Committee felt that the new procedures laid down for the establishment of the workbodies need to be brought to the knowledge of all concerned. Noting that some of the WGs had very few NCs as its members, the SC suggested that for establishing any WG, which requires participation of experts from NCs, should have agreement for participation from at least 10 NCs when the Scoping Document is circulated, before the WG is established.

3. Sub-committee discussed the proposal of having more than one member from a National Committee in a WG as recommended by the 36th meeting of PCTA in Chiang Mai and recommended that more than one member (in addition to the YP) could be nominated to the WG by a NC. However, the membership from a particular NC to a WG should be limited to less than 20 percent of the NC experts in the WG at a given time, with a maximum of four experts from a particular NC, with one of them necessarily being a Young Professional.

4. The Committee felt that as the experts represent NCs, it should be obligatory on the part of NCs to ensure that their participation in the activities of WG to which they are nominated. NCs need to review participation of experts in WG activities. While it was conceded that many experts are unable to participate in the face to face meetings of the WG during IEC, hence the WGs have been provided with the facility to organize their activities through WebEx meetings. The SC noted that the WGs who are taking advantage of such facilities and organize one or two WebEx meetings during the intervening period, to attract more participation. Sub-committee recommended that the guidelines for efficient functioning of WGs should be revised and widely circulated to ensure that they are followed in letter and spirit.

5. Sub-committee noted that the WGs under PCTA are being dealt under four Strategy Themes and each Strategy Theme is led by two/three Vice Presidents, acting as Co-Theme Leaders, undertake the review of the WGs under the theme and present the synthesis report during the PCTA. The SC also recalled that the mechanism of developing a Scoping Document for proposing to establish a new WG or seeking extension of the objective, apart from ascertaining the interest of the NCs, was aimed at avoiding any overlaps or gaps vis-à-vis WGs already in action. SC recommended that the present mechanism in which the Strategy Theme leaders present a review on the functioning of WGs under their respective theme every year to PCTA should be followed rigorously. The Theme Leaders should try to attend the meetings of the WGs under their respective themes, discuss with the chairs on the issues and ensure that there are no overlaps. If they consider it necessary, they should arrange for joint meetings of WGs under the particular theme. The Strategy Theme leaders should also discuss, and if required recommend to merge two WGs if there are overlaps or recommend closure of a WG, if there is not sufficient response from experts. SC recommended that if required, after review, the number of WGs could be reduced.

6. SC recommended that SG should take up the drive to increase the membership of the WGs by writing to NCs on the inactive members and call upon them to nominate other active members to the WGs. SG was also advised to present a proposal to the Sub-Committee on Registration Fee and explore the possibility of providing concession in registration fee for ACTIVE members (one or two) of well-functioning WGs.

7. Sub-committee noted the standard formats for holding IEC Meetings + Congress and IEC + WIF meetings, wherein the WG meetings are generally confined to 2-3 days, followed by full-day PCTA and IEC meetings. SC members desired that CO should ensure that the WGs under a particular theme are not running parallel so as to allow participation of experts and co-theme leaders to attend those WG meetings which are inter-related as well as to avoid overlapping of WG meetings wherein the memberships are common. In order to enable CO to be able to arrange this, experts should be refrained from taking up the chairmanship of more than two WGs simultaneously.

8. SC recommended that all the WG Chairs to make the WG meetings technically more attractive by taking preparatory steps in terms of WebEx discussions with the members of the WG before preparing agenda, by arranging WebEx discussion on the follow up meeting after the IEC meeting. The Chairs should interact with the members of the WG through e-mail as well. The outcomes of the technical workshops/presentations should be shared widely by putting them (say the presentations) on web-pages of the WG. WGs should share the gist of the discussions during the WG meetings or the outcomes of an International Workshop organized by the WGs and publish it in the form of an article in ICID NEWS as has been done presently. Strategy Theme leaders may also help/suggest/advise WG chairs in making their sessions more attractive.

9. Sub-committee also suggested that the two sessions of the WG should be either in the Fore-noon or in the After-noon, together on either side of the lunch break. Sub-Committee recommended that the earlier decision on the efficient functioning of the WGs should be consolidated along with the present recommendations once they are approved.

III. Recommendations

18. For establishing any WG, an agreement for participation from at least 10 NCs should be there when the Scoping Document is circulated, ascertaining the interest of the NCs in the suggested topic.

19. A WG can have more than one member (in addition to the YP); however, the membership from a particular NC to a WG should be limited to less than 20 percent of the NC experts in the WG at a given time, with a maximum of four experts from a particular NC, with one of them necessarily being a Young Professional.

10. It should be obligatory on the part of NCs to ensure the participation of nominated Experts in the activities of WG and review their participation in WG activities, periodically. The guidelines for efficient functioning of WGs should be revised and widely circulated to ensure that they are followed in letter and spirit.

11. The present mechanism of Strategy Theme leaders presenting a review on the functioning of WGs under their respective theme every year to PCTA should be followed rigorously and the Theme Leaders should try to attend the meetings of the WGs under their respective themes, discuss with the chairs on the issues and ensure that there are no overlaps. If they consider it necessary, they should arrange for joint meetings of WGs under the particular theme. The Strategy Theme leaders should also discuss, and if required recommend to merge two WGs if there are overlaps or recommend closure of a WG, if there is not sufficient response from experts. After review, if required, the number of WGs could be reduced.

12. SG should take up the drive to increase the membership of the WGs by writing to NCs on the inactive members and call upon them to nominate other active members to the WGs. SG should explore the possibility of providing concession in registration fee for ACTIVE members (one or two) of well-functioning WGs.

13. As far as possible the meetings of the WGs under one particular Strategy Theme should not be running in parallel as experts may be interested in attending all the meetings under that Theme which are inter-related. This will also ensure the presence of Co-Theme leaders in all the workbody meetings under a particular Strategy Theme so that their synthesis report could present real analysis of the working groups at the PCTA meetings. Experts should be refrained from taking up the chairmanship of more than two WGs.

20. WG Chairs to make the WG meetings technically more attractive by taking preparatory steps in terms of WebEx discussions with the members of the WG before preparing agenda, by arranging WebEx discussion on the follow up meeting after the IEC meeting. The Chairs should interact with the members of the WG through e-mail as well. The outcomes of the technical workshops/presentations should be shared widely by putting them (say the presentations) on web-pages of the WG. WGs and also publishing in the form of an article in ICID News, etc.

21. The two sessions of the WG should be either in the fore-noon or in the after-noon, together on either of the lunch break.

