

Agenda for the Thirty-Second Meeting of the
PERMANENT FINANCE COMMITTEE (PFC)
 Tehran, Iran
 16 October 2011: 13.30-17.00 hours

Members: (1) Vice President Hon. Dr. Saeed Nairizi, Chairman (Iran, 2006); (2) Vice President Dr. Laszlo G. Hayde, Vice Chairman (Hungary, 2004); (3) Dr. James Ayars, Secretary (USA, 2007); (4) Mr. Syed Raghob Abbass Shah (Pakistan, 2006); (5) Vice President Hon. Dr. Gao Zhanyi (China, 2007); (6) Vice President A.K. Bajaj (India, 2009); (7) Mr. Akira Nakazawa (Japan, 2009); (8) Mr. Bert Toussaint (The Netherlands, 2010); (9) Mr. Chris Bennett (Australia, 2010); (10) Mr. Francois Brelle (France, 2010); and (11) Er. M. Gopalakrishnan, Secretary General, ICID.

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General Note: Conversion rate of US\$ versus ₹ (Indian Rupee) used in the budget and forecasts -

Average Exchange rate of 1 US \$ for the last fifteen months					
Month	₹	Month	₹	Month	₹
April 2010	44.42	September 2010	46.35	February 2011	45.62
May 2010	45.79	October 2010	44.43	March 2011	44.94
June 2010	46.10	November 2010	45.16	April 2011	44.28
July 2010	46.86	December 2010	45.21	May 2011	44.86
August 2010	46.64	January 2011	45.59	June 2011	44.80

A conversion rate of US\$1 = ₹ 45.00 was assumed in the forecast for year 2010-11 on the basis of exchange rate in the first five months of 2010. The actual rate at which the subscription was received during 2010-11 works out at US\$1= ₹ 45.52. An exchange rate of US\$1= ₹ 44 has been assumed for forecast of year 2011-12, budget for Financial Year 2012-13 and preliminary budget for the Financial Years 2013-14 and 2014-15, on the basis of the average exchange rate in the first 5 months of 2011.

This explanation is just to bring home that the sensitivity of the budget –

1. Will be impacted as it hinges upon the \$/ ₹ exchange fluctuations and, of course,
2. Upon country fluctuations in the living cost index as the allowances linked to the base i.e., pay as a % age shall be met with depending upon Government of India's biennial announcements.

Item 1 : Confirmation of the minutes of 31st Meeting of Permanent Finance Committee held at Yogyakarta, Indonesia, on 12 October 2010

The minutes of the 31st meeting of the Permanent Finance Committee (PFC) held at Yogyakarta, Indonesia, on 12 October 2010 were circulated to the members. No comment was received to the Central Office. The Minutes may be confirmed.

Item 2 : To review membership of the Committee

According to By-law 3.2.2(c), the Committee shall have a minimum of 9 and a maximum of 15 elected members in addition to the Secretary General (SG). Presently there are 11 members including SG.

VP Dr. Laszlo G. Hayde, Vice Chairman of the Committee has completed his six-year term and should be replaced as per ICID By-law 3.2.1.2 "*Members of each Committee will be appointed for a three-year term by the Executive Council at the time of a Congress and may continue to function up to a total of six years, continuously or intermittently. Members, who no longer are actively functioning, may be replaced at the time of the Council meeting according to the aforesaid rules*". The Committee may like to elect Vice Chairman during the meeting.

The Australian National (ICID-NCA) vide e-mail dated 14 June 2011 has proposed the name of Mr. Ian Atkinson for PFC membership. The Central Office has informed the National Committee to confirm that the nomination is in place of Dr. Chris Bennett, so that Mr. Atkinson's nomination can be placed for consideration during the meeting. Response is awaited. Since the 63rd IEC will be held in Adelaide, Australia, the membership of Mr. Atkinson in the Committee will be quite helpful.

Item 3 : To consider the position of arrears of annual subscription and consequential remedial action

3.1 Deemed Inactive National Committee with effect from 1 January 2011

The Committee at its Yogyakarta meeting in October 2010 decided that if arrears of membership subscription of National Committees of Kyrgyz Republic, Macedonia, Morocco, Sri Lanka and Zambia, were not received by 31 December 2010, they may be considered 'inactive member' with effect from 1 January 2011. It will be recalled that a special gesture of an additional year of all the benefits of normal membership stood extended to all of them (like 10 copies of Journal free etc.).

The decision was conveyed to the concerned National Committees urging them to clear their dues by 31 December 2010. In response, the Sri Lankan National Committee (SLNCID) vide their dated 26 May 2011 agreed to pay the subscription amount for the years 2010 and 2011. However, SLNCID has regretted to pay the arrears of subscription for the years 2007, 2008 and 2009 amounting to US\$ 5105 due to financial difficulties. CO had requested SLNCID to apply for special waiver of the dues to PFC and remit the subscription amount for the years 2010 and 2011. Response is awaited. If the Committee could pro-actively decide the waiver in Sri Lankan Committee's favour relaxing the provisions in the Constitution and Bylaws as a very special case (one time), action will be taken by C.O to get the two years subscription (2010 and 11), and recommence the full benefits of membership without waiting till the next IEC.

The Chilean Embassy in New Delhi has informed vide its letter No. 42/2011 dated 18 May 2011 that the Government of Chile has decided to withdraw its membership from ICID effective from 31st May 2011. Copy of letter received from the Embassy will be placed at the meeting.

SG Gopalakrishnan soon after consulting President Madramootoo, supplied a copy of their application for further possible consultation within AMRWG and country membership.

3.2 Arrears

At least 20 active National Committees were slipping into arrears of subscription as on 31 March 2011. Of these 10 were in arrears of balance of one year or more and 10 were in arrears of two years or more. After 31 March 2011, Uzbekistan national Committee (UzNCID) has cleared the arrears. At the time of writing the agenda notes, the status of arrear of subscription, excluding the current year 2011, is as follows:

3.2.1 National Committees in arrears of two years or more (excluding 2011) are as follows:

1. Greece (2008 and 2009)	US\$ 6650
2. Guyana (2008, 2009 and 2010)	US\$ 4990
3. Israel (2008, 2009 and 2010)	US\$ 5675
4. Kazakhstan (2009 and 2010)	US\$ 5330
5. Myanmar (2007, 2008, 2009 and 2010)	US\$ 8235
6. Nigeria (2008, 2009 and 2010)	US\$ 4755
7. Niger (balance for 2008, 2009, and 2010)	US\$ 3248
8. Serbia (2008, 2009 and 2010)	US\$ 7655
9. Syria (2009 and 2010)	US\$ 3585
10. Uruguay (2008, 2009 and 2010)	US\$ 5355

The Committee at its 31st meeting at Yogyakarta decided to give one more additional year to the National Committees who are in arrears of two years or more i.e. (i) Greece, (ii) Guyana, (iii) Israel, (iv) Myanmar, (v) Nigeria, (vi) Niger, (viii) Serbia, and (viii) Uruguay.

Greece National Committee has paid the subscription for the year 2010. Their further efforts to strengthen their capacity to pay membership by a proposal to organize capacity building events and circulating it amongst all ICID national Committees is praiseworthy attempt to emulate, by those wish to strengthen their internal financial standing.

The Central Office has sent letters to all the defaulting national committees to clear arrears of their dues. Responses are awaited.

The PFC may consider discussions on applying the By-law 13.1 in case of Greece, Kazakhstan and Syria while By-law 13.2 in case of other national committees and declaring them as deemed inactive or otherwise..

Item 4 : To review progress on financial and administrative arrangements for the recently held and forthcoming ICID IECs/ Workshops/ Conferences:

- (i) 24th European Regional Conference, 14-16 March 2011, Orleans, France**
- (ii) 25th European Regional Conference, 16-20 May 2011, Groningen, The Netherlands**
- (iii) 62nd IEC Meeting and 21st Congress, 15-23 October 2011, Tehran, Iran**
- (iv) 3rd African Regional Conference, 29 November – 5 December 2011, Bamako, Mali**
- (v) 63rd IEC Meeting and 7th Asian Regional Conference, 24-29 June 2012, Adelaide, Australia**
- (vi) 11th International Drainage Workshop, September 2012, Cairo, Egypt**
- (vii) 64th IEC Meeting and 8th Asian Regional Conference, October 2013, Mardin, Turkey**
- (viii) 65th IEC Meeting and 22nd Congress, 2014, Seoul, Korea**

(i) 24th European Regional Conference, 14-16 March 2011, Orleans, France

The French National Committee (AFEID) held the event successfully. A sum of Euro 6875 towards 5% of the registration fee of the event as ICID Contribution, payable by AFEID is not received yet. Central Office has written to AFEID to remit the payment. Response is awaited.

(ii) 25th European Regional Conference, 16-20 May 2011, Groningen, The Netherlands

The Netherlands National ICID Committee (NETHCID) also held the event successfully. An amount of US\$ 8888 towards 5% of the registration fee of the event as ICID Contribution, payable by NETHCID is not received yet. Central office has written to NETHCID to remit the payment. Response is awaited.

(iii) 62nd IEC Meeting and 21st Congress, 15-23 October 2011, Tehran, Iran

The host Iranian National Committee (IRNCID) has sent the statement related to financial arrangements for the event. A sum of US\$ 407 500 from the event is expected out of which US\$ 201 250 will be remitted to the ICID Central Office towards 50% share of registration of the event.

A copy of e-mail dated 7 March 2011 will be tabled at the meeting.

IRNCID representative may like to provide the updates at the meeting.

(iv) 3rd African Regional Conference, 29 November – 5 December 2011, Bamako, Mali

The 3rd African Regional Conference will be held from 29 November to 5 December 2011 in Bamako, Mali. The conference will be hosted by Mali National Committee (AMID).

The Central Office has written to AMID to provide details of financial arrangements of the event. Response is awaited. Representative of AMID may like to provide financial details at the meeting.

(v) 63rd IEC Meeting and 7th Asian Regional Conference, 24-29 June 2012, Adelaide, Australia

The Central Office has written to the Australian National Committee (ICID-NCA) to provide the filled-in proforma about the financial arrangements for the 63rd IEC/ 7th ARC. Response is awaited. Representative from ICID-NCA will provide the details at the meeting.

(vi) 11th International Drainage Workshop, September 2012, Cairo, Egypt

The Central Office has written to the Egyptian National Committee (ENCID) has been requested to provide the filled-in proforma about the financial arrangements for the 11th IDW. Response is awaited. ENCID representative will provide the details at the meeting.

(vii) 64th IEC Meeting and 8th Asian Regional Conference, October 2013, Mardin, Turkey

The Turkish National Committee (TUCID) has been requested to provide the filled-in proforma on financial arrangements for the 64th IEC/ 8th ARC and also to nominate its representative to remain present at the PFC meeting. Response is awaited.

(viii) 65th IEC Meeting and 22nd Congress, 2014, Seoul, Korea

The Korean National Committee (KCID) has been requested to provide the filled-in proforma on financial arrangements for the 65th IEC/ 22nd Congress and also requested to nominate its representative to remain present at the PFC meeting. Response is awaited.

Item 5 : To discuss and recommend to IEC the audited accounts for the year 2010-2011**5.1 Auditor's Report**

The auditor's report (abridged) for the financial year (1 April 2010 to 31 March 2011) is given at **Annex 1**, page A-194.

(1) Outstanding dues of subscriptions: From the auditor's Note 2 (of Annex 1), it is seen that the outstanding balance of subscriptions (arrears) of 20 active NCs as on 31 March 2011 was US\$ 82 179. In comparison, the outstanding balance as on 31 March 2010 was US\$ 90 277 from 25 active NCs.

(2) Subscription realized: The total annual subscription amount for the 65 active NCs for the year 2010 was US\$ 243 225. However, the Central Office has received a sum of US\$ 195 210 by 31 March 2011. This shows 80% realization of the total subscription for the year 2010, as against 83% during the year 2009. 47 out of 65 active members have paid their subscription for the year 2010 so far and the Central Office is doing all its best to collect the rest of the subscription sum from defaulting National Committees.

5.2 Foreign Currency Accounts

The Foreign Currency Accounts with Canara Bank, New Delhi and HSBC Bank plc., London were audited. These accounts have been incorporated in the audited account of the Commission for the period ending 31 March 2011. A brief of these accounts is as follows:

- (1) The total receipt during the year 2010-11 in the Foreign Currency Account (US Dollar) with Canara Bank, New Delhi was US\$ 235 622. There was a carry forward balance of US\$ 180 968 from the previous year. Out of which for meeting the payment requirements, a sum of US\$ 389372 was withdrawn during the period. A balance amount of US\$ 27218 was available as on 31 March 2011.
- (2) In the Foreign Currency Account (Euro) with Canara Bank, New Delhi, the total receipt during the year 2010-11 was Euro 33 712 while a balance of Euro 10 319 was available from previous year. A payment of Euro 39 088 was made during the period and thus the balance amount of Euro 4 943 was available as on 31st March 2011.
- (3) In the HSBC Bank plc. London, there is a fixed deposit of US\$ 132 592. During the year 2010-11, the receipt was US\$ 6 735 and the payment of US\$ 166 (as bank charges) was made. Thus the balance amount of US\$ 149 094 was available as on 31st March, 2011.

5.3 Staff Provident Fund

The statement for the year 2010-11 in respect of the Staff Provident Fund Account under ICID Employees Provident Fund Trust was audited separately. The amount standing at the credit of the subscribers (staff) as on 31 March 2011 was ₹ 20,177,534 (excluding the Reserve Fund of ₹ 48,092 of the Staff Provident Fund) compared to an amount of ₹ 21 268 891 as on 31 March 2010. The Reserve Fund is mainly used for the purpose of payment of Auditor's fee and Miscellaneous Expenses of the Trust.

5.4 A comparison of budgeted estimates and actual expenditure for the year 2010-11

A summary of the approved outlay for 2010-11 presented in the last PFC meeting and actual expenditure ending 31 March 2011 (*including receipts*) is presented at **Annex 1A**, page A-197. along with clarifying notes where variations are substantial. Against the anticipated receipts of ₹ 25.84 million presented at New Delhi IEC, the actual

receipts were ₹ 24.17 million; while the actual payments made were ₹ 24.82 million against the anticipated payments of ₹ 31.78 million as indicated during 2010 IEC. A deficit of ₹ 0.65 million is seen against the budgeted surplus of ₹ 8.23 million.

The above deficit is attributed to the following:

- (i) Payment of balance amount of arrears (after reduction as per the Bajaj Committee Report) to the professionals / staff with regard to 6th Pay Commission.
- (ii) Gratuity and leave encashment to the retiring staff.
- (iii) Receipt of lesser amount of membership subscription from the NCs for the year 2010.

5.5 Non-Transferable Fund Accounts:

The non-transferable fund accounts are as follows:

- (a) **Gratuity Fund:** The fund is used for making payment to outgoing/ retiring staff. Receipt in this fund consists of the transfer from main account and interest earned on fixed deposits.
- (b) **Superannuation Fund:** The fund is used for making payment to retired personnel of the Commission. Receipts in this fund consist of transfer from main account and interest earned on fixed deposits.
- (c) **Dictionary Fund:** The fund was created long time back and is used for the revision of Multilingual Technical Dictionary (MTD) and any other related expenses. Receipt in this fund consists of receipt from the sale of MTD and interest earned on fixed deposit of the fund amount.

A sum of ₹ 300,000 and ₹ 750,000 is provided for Gratuity Fund and Superannuation Fund respectively for the year 2011-12.

Preliminary Observations on Financial Situation

PFC may consider and recommend for IEC's approval the audited accounts for the year 2010-11, with or without any amendments.

Item 6 : Forecast for the current financial year 2011-12

6.1 Receipts (Annex 1A)

6.1.1 Anticipated Receipt from Subscription

A sum of ₹ 10.32 million towards annual membership subscription in respect of 59 active NCs.

6.1.2 Contribution from 61st IEC Meeting and 6th Asian Regional Conference Regional Conferences

A sum of US\$ 21 946 has been received from the Indonesia National Committee (INACID) towards 15% share of registration fee of foreign delegates.

Referring to the proforma for financial arrangements provided by INACID, it includes the registration fee of local participants too. It was reported that 244 local participants were registered and their registration fee was US\$ 375/ person. Accordingly, a sum of US\$ 13725 ($US\$ 375 \times 244 = US\$ 91500$) towards 15% share of registration fee was payable by INACID. Subsequently, the Central Office wrote letter to INACID to pay a sum of US\$ 13725. In response, INACID informed that as the registration fee earlier agreed to at par with international delegates was too high for local participants, the Organizing Committee kept a special registration fee (lower than the above) to encourage them to attend the conference. According to INACID, even this registration fee was not good enough to cover own expenses in organization of the event and hence INACID could not include the contribution from the local participants to the CO's share.

The Committee may like to take a view and advice as to whether this can be one time concession as a special case.

6.1.3 Royalty Receipts from the Sale of 'Irrigation and Drainage Publications brought out by M/s Wiley & Blackwell

Royalty accruable from M/s Wiley & Blackwell, the publisher of ICID Journal - 'Irrigation and Drainage' amounts to US\$ 10 177 (₹ 0.45 million) for the year 2011-12.

6.1.4 Conference Support

A sum of ₹ 9.0 million is expected from 62nd IEC/ 21st ICID Congress, Tehran towards 50% of registration fee, and also a sum of ₹ 0.85 million is expected to be received from the National Committees of France and The Netherlands on account of 5% of registration fee for the 24th European Regional Conference held in France (March 2011) and 25th European Regional Conference held in The Netherlands (May 2011), respectively.

6.1.5 Grants

A sum of ₹ 0.5 million has been considered as the 'likely' receipt during Financial Year 2011-12 from unidentified sources (*as grant for projects that might be undertaken*). When received, this will be utilized during the same year. Thus, it does not add to the budget surplus or deficit.

6.1.6 Rent Receipts

A receipt of ₹ 10.02 million is anticipated in 2011-12 from the rented out 'First Floor' premises of Central Office (*this has been leased out to M/s Yes Bank Ltd as PFC is aware of*).

6.2 Payments

6.2.1 Salary and Allowances: The Central Office is operating with a limited number of 17 staff in all. An amount of ₹ 15.24 million was approved in the budget presented during the 61st IEC Yogyakarta towards the salaries of ICID staff and compensation package of Secretary General. This was further reviewed and a sum of ₹ 13.84 million is provided as the forecast for the financial year 2011-12.

6.2.2 Services and Maintenance: Provision under the head 'Services and Maintenance' has been revised from ₹ 2.67 million to ₹ 2.88 million.

6.2.3 Printing and Distribution

(i) ICID Journal – 'Irrigation and Drainage'

Against the approved payment of US\$ 34 610 (₹ 1.56 million), a sum of US\$ 37 909 (₹ 1.67 million) is reserved towards subscription of 800 + 84 extra copies to the publishers of ICID Journal.

(ii) Special Publications

A provision of ₹ 1.03 million for the year 2011-12 had been made on account of likely special publications on MIS and other possible ones as per WG's intentions, in a few cases.

6.2.4 Travel / Meetings

A provision of ₹ 1.05 million has been made towards (i) expenses of travel to attend the international meetings for SG wherein ICID's presence might be rewarding and (ii) expenses for the conduct of 62nd IEC and 21st Congress with the participation of Secretary General, Secretary General (Designate) who will be introduced to IEC for their consent and the Central Office Professionals (a) Executive Secretary, and (b) Director.

6.2.5 Grants

A sum of ₹ 0.5 million that has been considered as 'likely' receipt during Financial Year 2011-12 from unidentified sources (*as grant for studies that might be undertaken*) is shown to be utilized during the same year for the purpose of the budget.

6.3 Internal Transfer for gratuity and superannuation

For augmenting the Gratuity Fund and Superannuation Fund that has to match with the employees' subscription as per accepted provisions by ICID management, a sum of ₹ 0.3 million and ₹ 0.75 million respectively is provided.

6.4 Likely Final Scenario for the Year 2011-12

The budget for the financial year 2011-12 was approved by the Council in October 2010 at Yogyakarta. The revised forecast for the year 2011-12 is shown in **Annex 1A** page A-197 (Summary).

The key aspects that may impact the revenue and expenditure during the year (2011-12) are as follows:

- Receipts from annual events viz., 62nd IEC and 21st Congress, 24th and 25th European Regional Conferences contributing to the ICID budget as envisaged (₹ 10.9 million).
- The dues payable to 'Lands and Development Office (L&DO)' in Government of India (15% of rent receipts for the let-out of the first floor portion commencing from 2004) could not be effected. However, a sum of ₹ 6.0 million is provided in the budget for the year 2011-12 for payment to L&DO.

PFC may note and recommend to IEC, the approval of Budget Forecast (2011-12), with or without comments, if any.

Item 7 : To consider and recommend to IEC the budget for the financial year 2012-13

7.1 Receipts

7.1.1 Membership subscription

During the year 2012-13, a receipt of ₹ 10.63 million from the annual membership subscription is expected from 59 active NCs, as shown in the **Annex 1A**.

7.1.2 Publications

ICID Journal – Irrigation and Drainage

Royalty of US\$ 15 357 (₹ 0.675 million) as per projections supplied by the Chairman, EB-JOUR in his report presented at the MB meeting in Yogyakarta, Indonesia in 2010 has been assumed as revenue during the year 2012-13.

7.1.3 Conference Support

- **63rd IEC and 7th Asian Regional Conference, Adelaide, Australia, 2012**

With the ICID share of 15% of registration fee, a sum of ₹ 3.46 million is presumed from the IEC.

7.1.4 Interest and Other Receipts

Interest on fixed deposits in the Accounts is likely to yield ₹ 1.50 million. Besides, other recoveries of advances is estimated at ₹ 0.16 million.

7.1.5 Rent from Let-out Portion

A sum of ₹ 10.02 million (gross) is likely to be received as rent from the tenants, M/s Yes Bank.

7.1.6 Grant

A sum of ₹ 0.5 million has been considered as 'likely' receipt during Financial Year 2012-13 from unidentified sources (as grant for works that might be undertaken). However, this amount is also shown as utilized during the same year.

7.2 Payments

7.2.1 Salaries and Allowances

The provision includes dues on account of annual increment and possible increase in dearness allowance on the approved lines of the Government of India norms. A sum of ₹16.09 million is projected.

7.2.2 Services and Maintenance

A sum of ₹2.87 million has been provided towards of building maintenance, stationary purchases, watch and ward, gardener services, equipments, library books, maintenance of vehicles, telephones and postage. This also includes a provision of ₹0.22 million towards ICID Website/TDS Hardware and Software in the Central Office.

7.2.3 Printing and Distribution

ICID Journal – Irrigation and Drainage (2012)

A provision of US\$ 40 725 (₹17.91 million) has been made for the guaranteed payment towards subscription of 800 copies (200 online copies @ US\$ 45 per copy and 600 print + online copies @ US\$ 53 per copy) to M/s Wiley & Blackwell, Publishers of ICID Journal for the year 2012-13. These provisions to be treated as tentative estimates and are likely change based on the number of additional copies required.

7.2.4 Travel (Meetings)

A total of ₹1.06 million has been allocated towards travel for meetings as follows –

Meetings in India

A lump sum provision of ₹0.06 million is made for participation of Secretary General and other staff for meetings in India.

International Meetings

A lump sum provision of ₹0.6 million is made for Secretary General's participation in two International Meetings outside India as per the approved practice.

Council Meeting/Regional Conference

A provision of ₹0.4 million is made in financial year 2012-13 for Secretary General and Executive Secretary for their participation in 63rd IEC Meeting and 7th Asian Regional Conference to be held at Adelaide, Australia in 2012, as per approved practice.

7.2.5 Payment to L& DO

It is expected that since a substantial amount would become payable over the past years commencing from the year in which first floor stood let out – 2004 June, it is proposed that ICID plead for making the payment in parts over a period and hopefully, this would be accepted.

A sum of ₹2.0 million is allocated for payment to L&DO during the financial year 2012-13.

7.2.6 Printing and Distribution

A budget provision of ₹1.45 million has been made for publication of periodicals and other special publications, as well for their distribution during the year.

7.2.7 Grant Utilization

Grant anticipated during the year 2012-13 will be utilized with no carryover.

7.3 Surplus

Taking into account the total receipt of about ₹ 26.87 million and a total payment of ₹ 27.71 million, a deficit of ₹ 0.83 million is anticipated as on 31 March 2013.

7.4 Internal Transfer for gratuity and superannuation

A sum of ₹ 0.3 million and ₹ 0.75 million is reserved to be credited to the Staff's Gratuity Fund and Superannuation Fund respectively.

PFC may kindly consider the budget for 2012-13 and recommend it to IEC for approval.

Item 8 : To consider the preliminary budgets for years 2013-14 and 2014-15

The preliminary budget for the subsequent two Financial Years 2013-14 and 2014-15 is prepared based on the previous year's budgets and other likely changes that might occur.

Being long range forecast, they might undergo. A summary statement of the above, indicating receipts and payments is shown in **Annex 1A**, page A-197.

8.1 Receipts

8.1.1 Membership subscription

It is estimated that the subscription receipts would be around US \$ 248 980 (₹ 10.95 million) during 2013-14 and US \$ 256 450 (₹ 11.28 million) during 2014-15.

- The membership subscription is based on the active membership of countries and subscription rates computed with 3% increase per year as approved in 2007 at Sacramento.
- No account is taken of the receipts of membership fee from any of the new members who had been admitted given the uncertainties associated with such presumptions many changes as necessitated.
- Similarly, the members 'deemed inactive' getting re-activated has also been ignored based on similar reasoning.

8.1.2 Rent from Let-out property

The present lease deed agreement with the Yes Bank will be over by June 2013. A fresh negotiation will be made either with the prevailing lessee (Yes Bank) or other organization. It is hoped the rental value of the let-out portion is likely to be twice to thrice compare to the prevailing rates. Accordingly, a sum of ₹ 19.05 million in the year 2013-14 and a sum of ₹ 21.15 million during the year 2014-15 is estimated as receipts from rent of let-out property (these values represent a modest raise of 200 % only and hence the budget figures could be construed to be good and reasonable forecast).

8.1.3 Conference Support

Revenues from 64th IEC/ 8th Asian Regional Conference in Turkey during the financial year 2013-14 is assumed as ₹ 2.0 million; while from 64th IEC/ 22nd Congress in Korea as well as 12th IDW in Russia during the financial year 2014-15 is assumed as ₹ 12.05 million.

8.1.4 Publications

- (i) In accordance with the procedure of valuation of publications inventory, the receipts from sale of publications during Financial Years 2013-14 and 2014-15 have been estimated only for publications issued in and after 2008 (for 2013-14) and 2009 (for 2014-15).
- (ii) ICID Journal – Irrigation and Drainage, Royalty from Publishers of the ICID Journal for the year 2013-14 and 2014-15 is expected to be US \$ 16 125 (₹ 0.71million) and US \$ 16 915 (₹ 0.74 million) respectively.

8.1.5 Grant

A sum of ₹ 0.5 million has been considered as 'likely' receipt (as grant for works that might be undertaken) during Financial Years 2013-14 and 2014-15 from unidentified sources. However, the same shall be utilized during that year without any change in the budget position.

8.1.6 Other receipts

A sum of ₹ 0.16 million has been assumed for each one of the years 2013-14 and 2014-15 from advertisement in the ICID website/ News.

8.2 Payments

8.2.1 Salaries and Allowances

A sum of ₹ 20.70 million and ₹ 20.01 million have been kept based on projected trends in salary payments for Central Office professionals and staff besides SG's compensation package, respectively for the years 2013-14 and 2014-15. The hike in the year 2013-14 is to account for terminal benefits likely to be payable for one of the Central Office professionals.

8.2.2 Services and Maintenance

A sum of ₹ 7.66 million and ₹ 3.71 million has been made for the forecast Financial Years 2013-14 and 2014-15 respectively. Essentially, this covers the expenses related to ICID Website/TDS Hardware and Software and other equipments including the replacement of the outdated ones. Since 2014-15 would provide opportunity to revise rent and enhance income, ₹ 2.10 million has been provided to upgrade the computer systems/ office space modernization/ refurbishing.

8.2.3 Printing and Distribution

Congress Publications

A sum of ₹ 1.55 million has been provided in Financial Year 2014-15 for printing of pre and post-Congress transactions (Vol. I & II) of 22nd Congress to be held in Seoul, South Korea including other expenditure like air freight of transactions.

Other publications

A sum of ₹ 0.8 and ₹ 0.5 million have been allocated towards other publication expenses during the years 2013-14 and 2014-15, respectively.

8.2.4 Payment to L&DO

A sum of ₹ 2.0 million and ₹ 3.2 million respectively during the years 2013-14 and 2014-15 is reserved towards payment in installments of the accrued dues to the Land and Development Office of the Govt. of India for rent earnings of the premises being let out.

8.2.5 Travel (Meetings)

(i) International Meetings

A lump sum provision of ₹ 0.6 million is made for the preliminary budget years 2013-14 and 2014-15 each for participation of Secretary General in two International Meetings outside India.

(ii) Congress/Council Meeting/Regional Conference

A provision of ₹ 0.35 million is kept during the years 2013-14 and 2014-15 for Secretary General's, Executive Secretary's participation in the 64th IEC meeting and 8th Asian Regional Conference in Turkey (2013) and 65th IEC Meeting and 22nd Congress in South Korea (2014). For the 22nd Congress one more professional from Central Office will also participate.

8.2.6 Grant Utilisation

Grant anticipated during the years 2013-14 and 2014-15 will be utilized with no carryover.

8.3 Surplus (Deficit)

Taking into account the total receipts of about ₹ 36.49 million and ₹ 49.53 million in the Financial Years 2013-14 and 2014-15 and the corresponding total payments of about ₹ 37.20 million and ₹ 35.41 million respectively, the preliminary budgets indicate a deficit of about ₹ 0.71 million in 2013-14 and a surplus of about ₹ 14.12 million in 2014-15. In the year 2013-14, the deficit is expected with regard to payments to retiring professional, maintenance of Central Office premises and upgradation of office automation in spite of having receipt of increased rent on let-out property. The surplus for the year 2014-15 will be possible due to receipt of interest on term deposit lying in the bank and also receipt of registration fee from the 65th IEC and 22nd Congress scheduled to be held in South Korea.

8.4 Internal Transfer

The non-transferable accounts/funds relate to Gratuity, Superannuation and Dictionary Funds.

For the financial years 2013-14 and 2014-15, a sum of ₹ 0.30 million for Gratuity Fund and ₹ 0.75 million for the Superannuation Fund (for each one of the years) is reserved for being transferred internally to those accounts.

8.5 Overall financial scenario for the period 2013-15

The overall financial scenario over the triennial span 2013-2015 indicates the following:

- (i) The deficit situation in the 2013-14 - a conservative presumption as this is a non-congress year that does not yield good meeting receipts. Besides, the payment to a retiring senior professional (*Dr. S. A. Kulkarni*) shall need adequate provision.
- (ii) Surplus reflected in the year 2014-15 are due to triennial congress and escalation in the rent receipt from let-out portion as postulated.

General:

- In order to insulate ICID from future shocks (as was seen in the past cases / earlier congresses), it may be mentioned that the PFC had earlier considered to make a recommendation that the host National Committee of the Congress ensure a fixed sum of US \$ XXXXXX or 50% of registration fee, whichever is higher. PFC may consider making a recommendation to IEC, on these lines or as appropriate.
- One of the suggestions earlier made by the Chair, PFC was that for approving future congress venues, IEC could go by "*the best bid*". In other words, those bidding NCs who can guarantee a sum not less than US \$ XXXXXX would be recommended for consideration by IEC. The highest bidder would be opted if other conditions do not bar such a choice.
- PFC may consider making a recommendation to IEC that the National Committee offering to host an International Drainage Workshop should also contribute 15 percent of the registration (as per the norm approved by IEC for annual IEC and Regional Conference related events).

The PFC may consider the preliminary budgets for the Financial Years 2013-14 and 2014-15 and recommend with comments, if any, for approval by the Council.

Item 9 : To note the external funding assistance received in 2011-12 and identify additional funding sources

During the year 2011-12 no external funding was received.

ICID Office Bearers/ Members who are in an influential position in their respective Governments or other major Private Groups/ Industry can help to explore avenues for such support/ study. Such gestures would be deeply appreciated.

Item 10 : Broadbasing of ICID Membership

The Council at its 61st meeting at Yogyakarta asked PFC to prepare a proposal to broaden ICID membership. Secretary General Gopalakrishnan summarized the elements of a broadbasing effort through adding membership categories. PFC members offered several useful suggestions regarding how to proceed with broadbasing of the ICID membership.

Chairman PFC may like to appraise the comments received from members on broadbasing so as to include in his presentation to IEC.

Item 11 : Any other business (with the permission of the Chair)

AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2011

RAGHU NATH RAI & CO.
Chartered Accountants

International Executive Council
International Commission on Irrigation and Drainage
48 Nyaya Marg, Chanakyapuri
New Delhi 110 021

Dear Sir,

We have carried out the audit of the accounts of the Commission for the year ending 31st March 2011. In this connection, we have to report as under:

1. Receipts and payment account for the year under report has been checked with the cash book, vouchers, bank statements of accounts and the other records. We have also verified by test check that the payments are within the authority of the respective officers.
2. The Balance Sheet has been prepared after incorporating certain provisions which have been made in the accounts with regard to the amounts payable, amounts recoverable, estimated realizable value of stock of publications in hand. These provisions have been estimated by the AACO have been relied upon by us.
3. These accounts do not incorporate the entries in respect of Provident Fund for which separate accounts have been prepared and audited.
4. We have compared the receipts and expenses with the budgeted provisions. There are some variations between the budgeted amount and the actuals.
5. Foreign currency in the foreign currency accounts with HSBC Bank plc., London and Canara Bank, New Delhi, India has been converted at budgeted rate of exchange and incorporated in these accounts.
6. Subscription and publication due for more than 6 years amounts to Nil.

Subject to the above, Balance Sheet and the Receipts and Payments Account are correct in accordance with the books and vouchers produced before us and as per the information and explanations given to us and upon which we have relied.

Yours faithfully,
For Raghu Nath Rai & Co.
Chartered Accountants

New Delhi
Dated: 30 May 2011

Membership No. 7648
Partner
(PREM PRAKASH)

INTERNATIONAL COMMISSION ON IRRIGATION AND DRAINAGE
RECEIPT AND PAYMENT ACCOUNT
For the Period from 1 April 2010 to 31 March 2011

	2010-11 Rs.	2009-10 Rs.
RECEIPT		
Membership Subscription	10 807 667	9 726 890
ICID Journal	779 805	587 070
Publications	199 428	96 283
Conference Support	987 570	1 319 041
Interest	976 918	935,563
Grants	450 000	-
Others	694 933	1 039 542
Let out Property	9 726 729	11 933 108
Total Receipts	24 623 050	25 637 497
PAYMENT		
Salaries, Compensation Package & Retirement Dues	19 291 182	16 819 253
Services and Maintenance	2 504 919	2 035 248
Property Tax & Utilities	427 212	1 748 068
Rehabilitation / Refurbishing	-	-
ICID Journal	1 622 655	1 982 745
Printing & Distribution	515 803	750 386
Conference Expenditure	52 319	19 029
Subscription to other organizations	-	-
Travel Expenditure	358 112	783 840
Grants Utilisation	46 639	-
Others	47 000	45 589
Payment to Land & Development Office	-	-
Total Payments	24 865 841	24 184 158
SURPLUS (DEFICIT)	(242 791)	1 453 339

Sd/-
V.K. Dureja
Asstt. Accounts Officer

Sd/-
Dr. Vijay K. Labhsetwar
Director

Sd/-
M. Gopalakrishnan
Secretary General

Auditor's Report
As per our separate report of even date

For Raghu Nath Rai & Co.
Chartered Accountants

New Delhi
Dated: 30 May 2011

Membership No. 7648
Partner
(PREM PRAKASH)

INTERNATIONAL COMMISSION ON IRRIGATION AND DRAINAGE
Balance Sheet as on 31 March 2011

	2010-11 Rs.	2009-10 Rs.
ASSETS		
Property and Equipment	8 560 480	8 636 431
Receivables	5 748 431	6 065 855
Stocks	613 758	1 382 361
Cash at Bank and Imprest	33 490 207	34 122 577
Total Assets	48 412 876	50 207 224
LIABILITIES		
Accounts Payable	9 842 948	9 214 948
Grants	403 361	-
Gratuity Fund	2 675 833	3 443 656
Superannuation Fund	334 839	1 237 075
Total Liabilities	13 256 981	13 895 679
NET ASSETS	35 155 895	36 311 545
RESERVES		
General Fund	34 592 956	35 801 516
Dictionary Fund	562 939	510 029

Sd/-
V.K. Dureja
Asstt. Accounts Officer

Sd/-
Dr. Vijay K. Labhsetwar
Director

Sd/-
M. Gopalakrishnan
Secretary General

Auditor's Report
As per our separate report of even date

For Raghu Nath Rai & Co.
Chartered Accountants

New Delhi
Dated: 30 May 2011

Membership No. 7648
Partner
(PREM PRAKASH)

