

**Report of the 37th Meeting of the
PERMANENT FINANCE COMMITTEE (PFC)
10 November 2016: 09.00-10.30 hours (Session I)
10 November 2016: 11.00-12.30 hours (Session II)
Chiang Mai, Thailand**

Members Present: (1) Vice President Laurie Tollefson, Chairman (Canada, 2013); (2) President Hon. Prof. Dr. Bart Schultz (The Netherlands, 2011); (3) Ms. Serpil Koylu Dalgin (Turkey, 2012); (4) Mr. Naoki Hayashida (Japan, 2014); (5) Dr. Irene Bondarik (Russia, 2014); (6) Mr. Alireza Salamat (Iran, 2016) and (7) Er. Avinash C. Tyagi, Secretary General, ICID.

Observers Present: (i) President Hon. Peter Lee (UK); (ii) Vice President Dr. Hüseyin Gundogdu (Turkey); (iii) Mr. Anuj Kanwal (India); (iv) Secretary Mr. Bashu Dev Lohanee (Nepal); (v) Vice President Mr. Madhav Belbase (Nepal); (vi) Mr. Jean-Yves Grosclaude (France); (vii) Mr. Carl Walters (Australia); (viii) Chairman Mr. Stephen Mills (Australia); (ix) Mr. Warren Hegason (Canada); (x) Vice President Ian William Makin (UK); (xi) Mr. Mikaeil Hosseini (Iran); (xii) Secretary General Mr. Marco Arcieri (Italy); (xiii) Mr. Kirsty Winning (Australia)??; (xiv) Chief Executive Officer Mr. Bryan Ward (Australia); (xv) Mr. Syaiful Mahdi Naumin (Indonesia); (xvi) Prof. Dr. Tsugihiko Watanabe (Japan); (xvii) Mr. Bilge Omar (Turkey); (xviii) Mr. Ashrof Makvandi (Iran); (xix) Mr. Iraj Heidariyan (Iran); (xx) Vice President Hon. Mr. Felix Britz Reinders, ICID (South Africa); (xxi) Secretary General, Masao Miyazaki (Japan); (xxii) Mr. Narges Zohrabi (Iran)

General Note: Conversion rate of US\$ versus ₹ (Indian Rupee) used in the budget and forecasts –

1. A conversion rate of US\$1 = ₹ 62 was assumed in the forecast for year 2015-16 on the basis of exchange rate in the preceding 15 months of 2014-2015. Subscriptions actually received were converted based on the prevailing exchange rates. The difference in the budgeted receipts and the actual receipts due to change in exchange rate are accounted for as part of 'other receipts'.

2. Based upon average exchange rate of US \$ and ₹ for the last fifteen months from April 2015 to June 2016, an exchange rate of US\$1 = ₹ 66 has been assumed for the Revised Budget (proposed) for the year 2016-17, Budget for Financial Year 2017-18 and Preliminary Budget for 2018-19 and Forecasted budget for the Financial Years 2019-2020.

PFC Minutes Item 1: Review of the Membership of the Committee

3. The Committee recommended for the approval of membership of Mr. Alireza Salamat to the PFC as nominated by Iranian National Committee on Irrigation and Drainage (IRNCID) for 6 years term.

4. In view of the absence of Mr. Hazim Ibrahim Othman Mohammed, nominated by Iraq National Committee (IRQCID) PFC recommended his membership to PFC as provisional.

PFC Minutes Item 2: Report of the Direct Membership Administering Sub - Committee

5. Based on the report of DMA Sub-committee, the PFC recommends to IEC for acceptance of the following as Direct Members of ICID.

Sl. No.	Name of Applicants	Country	Category	Duration of membership
1.	Dr. Ashish Pandey	India	Individual	Life Membership
2.	Prof. Umesh C. Chauebe	India	Individual (Retiree)	Life Membership
3.	Asian Development Bank (ADB)	Philippines	Institution	1 Year
4	Dr. R. Mahesh	India	Individual (Young Professional)	1 Year
5	Central Board of Irrigation and Power (CBIP)	India	Institution	1 Year

6. Secretary General informed that Direct Membership with the present fee structure is not financially profitable, however, it fulfils one of the requirements to make the ICID network more inclusive by offering chance to those institutions and individuals who cannot be part of the network through the NCs. As such, he pointed out, there has not been any special drive for getting more direct members. Members appreciated the efforts put in by Central

Office to get Asian Development Bank as member. The Committee stressed the need for inviting other regional and other financial institutions to be part of ICID by taking direct membership. Secretary General sought the opinion of the Committee whether the membership of the institutions could be taken for longer duration. Members feel that three years membership is sufficient.

PFC Minutes Item 3: Review of the position of arrears of annual subscriptions from NCs and Membership status

7. PFC noted with regret that the Czech National Committee has not cleared its subscription dues for the years 2013, 2014 and 2015. PFC recommended that Czech may be given the last chance to clear their dues by 31 December 2016, failing which they may be relegated to become “Associate Member” with effect from 1 January 2017.

8. Since National Committees Brazil, Italy, Zimbabwe, Nigeria, Saudi Arab, and Spain have not cleared their outstanding dues of two years, in addition to the current year i.e., 2016, PFC considered and recommended IEC to apply By-law 13.1 debarring the National Committee from holding office – whether it be as Office Bearer or as a member of a work body until such time the arrears are paid.

9. PFC noted that **Somalia (SONCID) (applied for membership)** National Committee of ICID has paid US\$ 1,827 towards membership subscription for the year 2017, calculated on the existing formulae, as an advance subscription. PFC recommends to IEC to admit Somalia as a new member of ICID commencing its membership w.e.f. 01.01.2017. The Committee also recommends to place on record its appreciation of Somalia for paying the advance subscription of 2017. The PFC also noted the appreciation of FAO for sponsoring Somalian Subscription in advance for 2017.

PFC Minutes Item 4: Review of the financial status of recently held ICID events

PFC Minutes Item 4.1. 66th IEC and 26th ERC Meeting held at Montpellier, France in October 2015

10. PFC thanked the French National Committee on Irrigation and Drainage (AFEID) for making special contribution to ICID budget amounting to the tune of Euro € 29,317 as 15% share from the registration fees collected (Euro € 195,444) from the 66th IEC Meeting and 26th ERC held in Montpellier, France, in October 2015. The Committee recommends that IEC may like to record its appreciation to AFEID.

PFC Minutes Item 4.2. 4th African Regional Conference on Irrigation and Drainage held at Cairo, Egypt during 26-28 April 2016

11. PFC noted that the financial support of about (US\$ 40,000) to Egyptian National Committee (ENCID) was provided for organizing the Training Program for Young Professionals from Africa on ‘On-farm water use and management’ from 17-25 April 2016 in Cairo, Egypt and their participation in 4th African Regional Conference. The Committee also thanked the Egyptian National Committee (ENCID) for facilitating organization of the Training Program.

PFC Minutes Item 5: Financial proposals for the forthcoming ICID events

12. PFC was informed that the Management Board had already allowed IRNCID to reduce the registration fee for the 13th International Drainage Workshop 04-07 March 2017, Ahvaz City, Iran, as they had requested in March 2016. It was clarified that ICID, as a policy was in favour of keeping the registration fees for ICID events.

13. Some members raised the issue of high registration fee for the ICID events, which they expressed was responsible for some of the participants, particularly from developing countries, unable to join the events. It was pointed out that the registration fee in ICID for the last five years have remained almost constant, and that it was largely up to the host NCs to appropriately fix the registration fee keeping other expenditure and revenues for the event in mind.

14. PFC recommended IEC to approve the following financial proposals, including fee structure of the host NCs; IRNCID for the 13th IDW; MXCID for 68th IEC and 23rd Congress, 8-14 October 2017, Mexico City, Mexico,. PFC considered the financial proposal presented by the host NCs for the events that have been already been approved by IEC in its earlier meetings in respect of 8th Asian Regional Conference, Kathmandu, Nepal, 2018 by NENCID; for the 69th IEC and Regional Conference in Saskatoon, Canada in 2018 by CANCID; and for the 9th International Micro Irrigation Conference at Aurangabad, India in February, 2019 by INCSW. It was pointed out that the any concession offered by the host NC for Early Bird Registration would be over the Full Registration.

Year	2017	2017	2018	2018	2019
Venue	Ahvaz City, Iran	Mexico City, Mexico	Kathmandu, Nepal	Saskatoon, Canada	Aurangabad, India
Event	13 th IDW	68 th IEC and 23 rd Congress	8 th ARC	69 th IEC and Regional Conference	9 th IMIC
	Rate	Rate	Rate	Rate	Rate
Full registration	\$350	\$800	\$500	\$ 750	\$500
Non-member fee	\$ 400		\$650		
Young Professionals (International)	\$175	\$400	\$250	\$ 375	\$250
Retired professionals (International)	\$150	\$ 400	\$ 250	\$ 375	\$250
Accompanying Persons (International)	\$150	\$ 300	\$ 150	\$ 300	\$200
Local/Delegates	\$150	\$ 500	\$ 150	\$ 400	\$200
Young Professionals (Local)	\$ 100				\$100

15. PFC also considered the financial proposals presented by IRNCID and INACID representatives for hosting the 3rd WIF and 70th IEC in 2019 in Tehran and Bali respectively. The PFC was also presented the financial proposal for the 71st IEC and 24th Congress proposed to be hosted in Sydney, Australia, by Australia National Committee on Irrigation and Drainage (IAL). PFC noted the following fee structure for these events as follows, subject to approval of the events by IEC.

Year	2019	2019	2019	2020
Venue	Aurangabad, India	Tehran, Iran	Bali, Indonesia	Sydney, Australia
Event	9 th IMIS	70 th IEC and 3 rd WIF	70 th IEC and 3 rd WIF	71 st IEC and 24 th Congress
	Rate	Rate	Rate	Rate
Full registration	\$500	\$ 750	\$800	\$800
Non-member fee				\$ 900
Young Professionals (International)	\$250	\$ 375	\$400	\$400
Young Professionals (Local)	\$100	\$ 100		
Local Delegates	\$200	\$ 200	\$200	\$800
Retired professionals (International)	\$250	\$ 375	\$400	\$400
Retired professionals (Local)	\$100			
Accompanying Persons (International)	\$200	\$ 300	\$300	\$ 300
Accompanying Persons (Local)	\$100			

PFC Minutes Item 6: To discuss the audited accounts of ICID for the year 2015-16 and recommend to the IEC

16. The Committee considered the Audit Report of M/s P.K. Chopra & Co., Statutory Auditors for the financial year 2015-16 presented in **Annex R1.1, page 13**. On a query from the members, Secretary General informed that almost two-third of the revenues are contributed by the income from the rent of office building. The PFC recommended the Audit Report for the FY 2015-16 submitted by M/s P.K. Chopra & Co., for approval.

17. The Committee was informed that the arrears of subscriptions during the current year represent the time lag in remittance of subscription by NCs which is normal. The Committee was informed that in the Financial Statement published in the Annual Report, from the next year, the Balance Sheet would include Income and Expenditure Account as well as Receipt and Payment Account.

18. The Committee was informed that the current Foreign Currency Account in HSBC Bank in London, is presently non-operative as some difficulties are being faced in getting the changes made in the signatories despite best efforts (Refer Minutes of 36th PFC, Item No. 11.2).

19. PFC noted that the Receipts and Payment Account of the ICID Employees Provident Fund Trust for the year 2015-16 were also audited by the auditors. SG informed that these accounts are being presented to PFC/IEC after a long gap. He pointed out that due to this there has been some kind of slackness. It was pointed out that some discrepancies pointed out are being attended to. SG pointed out that the audit of the Employees Provident Fund Trust is being placed before the PFC as the IEC through PFC has to keep a watch on the Employee welfare.

PFC Minutes Item 7: Budget and Actual Payments for the financial year 2015-16

20. The Committee noted that there has been an overall surplus of Rs. 7.75 million against a surplus of Rs. 1.19 million as envisaged in the revised budget for 2015-16 due to higher receipts mainly due to the favourable exchange rate and contribution from AFEID against its registration fee share of the 66th IEC and 26th ERC meeting held at Montpellier, France.

21. The Committee noted that during the financial year 2015-16 an amount of US\$ 50,000 was received as grant from the Ministry of Water Resources, China in four tranches for certain specified activities such as supporting Young Professionals and selected delegates from developing and least developed countries to attend meetings of ICID, Support to translation of the English version of Multilingual Technical Dictionary (MTD) of Irrigation and Drainage in Chinese and publishing the Chinese version, etc. Further, a sum of US\$ 13,480 was also received during the F.Y. 2015-2016 as Special Member contribution from Ministry of Water Resources, China towards the fulfilling of ICID's Mission. The Committee recorded its appreciation to CNCID for the grants provided for specified activities of ICID.

22. The Committee also noted that during the financial year 2015-16, a sum of US\$ 10,000 was also received as a grant from Korean National Committee of ICID (KCID), for specific activities such as modernization of library services, upgradation of web services and upgradation of computer hardware & software, the Training Workshop for Young Professionals on Integrated Flood Management during 66th IEC in Montpellier. PFC also recorded its appreciation to KCID for their support.

23. The committee also noted that during the financial year 2015-16, US\$ 20,156 was received as grants from Korean National Committee (KCID) through Korean Rural Community Corporation (KRC) for the supporting a Fact Finding Mission to Democratic Republic of Korea with a view to develop "Capacity Development Strategy for Agriculture Water Management" at the request of the DPRK Embassy in New Delhi. A sum of Rs. 0.43 million (US\$ 7,029) was also received from KCID for supporting YPs from Africa to attend Training program and 4th ARC in April, 2016 in Egypt. PFC also recorded its appreciation to KCID for their support.

24. Further a sum of US & 10,000 that is US\$ 5,000 each have been received from Korean National Committee and Chinese National Committee for supporting the publication of Special issue of ICID Journal on Sustainable Development Tidal Areas (SDTA).

25. The Committee also noted that during the financial year 2015-16, an amount of CHF 15000 (~US\$ 16,000) was received as grant from the World Meteorological Organization (WMO), Switzerland for supporting organization of 2nd Climate Services User Forum of Water Sector in South Asia (The Water Forum) which was held in Dhaka, Bangladesh in April 2015. Further a sum of US\$ 14,700 was also received during the F.Y. 2015-2016 as a grant from World Meteorological Organization (WMO), Switzerland for the Training Workshop for Young Professionals on Integrated Flood Management during 66th IEC in Montpellier. PFC also recorded its appreciation to WMO for their support.

PFC Minutes Item 8: To consider revised budget proposal for the current FY 2016-2017; budget proposal for FY 2017-2018; proposal for preliminary budgets for FY 2018-2019 and forecast budget for FY 2019-2020

26. The Committee was informed that Central Office is operating with 17 staff members. It may be pointed out that despite the new activities being undertaken and proposed to be undertaken during the next financial year, the work is being accomplished through the existing staff and partly by hiring the services of consultants on temporary basis. During the FY 2015-16, an amount of INR₹ 25.77 million (US\$ 390,348) is budgeted for staff salary for the FY 2016-2017 which includes INR₹ 2.00 million (US\$ 30,303) estimated to be paid to short-term consultants engaged on temporary basis, as their professional fee, for specific jobs.

27. Budget provision include payments due to anticipated revision of salary structure to be undertaken in the light of the revised pay structure of government employees in India, which ICID has to be guided by. An increase of about thirty per cent is assumed due to the anticipated pay increments and inflation as. The revision of the pay scales of CO staff is being taken up separately through the Staff Committee and will be presented to PFC thereafter.

28. It was pointed out that higher allocation has been made towards payment to Land & Development Office (L&DO) which is 10% of the total rental receipts from let out property to M/s Yes Bank and the higher Property Tax, which is calculated based on the total rent, has also increased. The provisions also include arrears of property tax not fully paid during the FYs 2010-2011, 2011-2012 & 2012-2013.

29. The Committee was informed that revised amount of INR₹ 2.90 million (US\$ 43,939) has been provided against an original provision of INR₹ 2.0 million for this financial year for organization of workshops, trainings and studies.

30. The Committee considered the revised budget for the FY 2016-2017 and recommended it to be approved. However, the provision for salaries on the revised rates shall be effected only after the report of the Pay Committee is accepted and approved by IEC.

31. The Committee also considered the budget proposal for the FYs 2017-2018, preliminary budget for 2018-2019 and forecast budget for 2019-2020 as presented at **Annex R1.2, page 17**.

32. The Committee recommends to IEC for the acceptance of the revised budget for FY 2016-2017 and the proposed budget for FY 2017-2018, preliminary budget for FY 2018-2019 and forecast budget for 2019-2020 by IEC as presented in **Annex R1.2, page 17**.

PFC Minutes Item 9: Surplus / Deficit and Cash Reserve

33. The Committee noted that there is likelihood of a surplus of INR₹ 0.36 million for the FY 2016-2017. Also INR₹ 2.01 million, INR₹ 0.47 million and INR₹ 5.67 million are expected to be surplus for the FY 2017-2018, FY 2018-2019 and FY 2019-2020 respectively. PFC was informed that the total Cash Reserves as at the beginning of the FY 2016-17 is INR₹ 18.28 million. The Committee realized that this is not a very healthy sign for the financial sustainability of any organization and recommended that after meeting all the liabilities the Cash Reserve may be allowed to be build up at least equal to the estimated annual payments.

PFC Minutes Item 10: Report of the Task Force on Revitalization of ICID Network

34. The Chairman, VPH Dr. Huseyin Gundogdu of Task Force of Revitalization of ICID Network, will present the report during the 37th PFC meeting of 67th IEC at Chiang Mai, Thailand.

PFC Minutes Item 11: Interim report of the Task Force on Review of Annual Subscriptions

35. The Chairman, VPH Laurie Tollefson has been reviewing the Membership Structure and Annual Membership Subscription Formulae and will present the report during the 37th PFC meeting of 67th IEC at Chiang Mai, Thailand.

36. The Committee noted that on the recommendation of 36th PFC meeting, IEC at its the 66th meeting held at Montpellier decided to set up a Task Force to Review the Membership Structure and Annual Subscription Formulae (Res IEC-1/66). The T.F. held its first virtual meeting on 29 June 2016 and directed SG to undertake in-depth analysis for a long term financial sustainability of ICID, of the major components of income: annual membership subscription, ICID share from the events, interest from investments and part lease of the CO building. The TF agreed to the SG's suggestions of engaging a consultant to develop a resource mobilization strategy for

ICID and its long-term financial sustainability. The Committee was informed that TF plans to finalize its report by April/May 2017. The interim report of TF will be presented by Chair PFC.

PFC Minutes Item 12: Any other items

37. The Committee was informed that as per the latest guidelines of Reserve Bank of India and Foreign Contribution Regulation Act (FCRA) Rules & Regulation in India, an institution cannot hold more than one account and hence the ICID Central office US Dollar Account No. 015741000002 and Euro Account No. 0157243000001 are being closed w.e.f. 1st January 2017. FCRA designated current account 0157201000032 will now be the ONLY account with details of address, SWIFT nos etc as given below will be in operation w.e.f. 1st January 2017.

38. PFC urged all National Committees to transfer their remittances as per details given in the table below. Alternatively, they can send their remittance by Bank Draft in favour of INTERNATIONAL COMMISSION ON IRRIGATION AND DRAINAGE, payable at New Delhi, India.

When Remitting in US\$	When Remitting in Euros
<p>Current A/c No. 0157201000032 International Commission on Irrigation and Drainage Canara Bank Diplomatic Enclave Branch Chanakyapuri NEW DELHI - 110021 INDIA</p> <p>SWIFT Code: CNRBINBBDFS Through Acct No. 6550791917 of Canara Bank, International Division, Mumbai (SWIFT Code: CNRBINBBID) with Bank of America, NY (SWIFT Code: BOFAUS3N)</p>	<p>Current A/c No. 0157201000032 International Commission on Irrigation and Drainage Canara Bank Diplomatic Enclave Branch Chanakyapuri NEW DELHI - 110021 INDIA</p> <p>SWIFT Code: CNRBINBBDFS Through Acct No. 40087502001 of Canara Bank, International Division, Mumbai (SWIFT Code: CNRBINBBID) with COMMERZ bank, Frankfurt (SWIFT Code: COBADEFF)</p>

Note: Both accounts as above are the same except the SWIFT Code in the last line.

