

Agenda for the Third Meeting of the  
**TASK FORCE ON SEDIMENTATION OF RESERVOIRS (TF-SEDIMENTATION)**  
26 June 2012: 11:00-12:30 hours at Adelaide, Australia

*Strategy Theme: Basin*

Presented by the Chairman

**Year of Establishment: 2009**

**Completion of the Mandate: Not indicated**

**Terms of Reference:** To look into the aspects of Sedimentation of Reservoirs and come up with recommendations for appropriate strategies.

**Item 1 : Review of membership of the Task Force**

The existing membership of the Group and their attendance at last two meetings is given at **Annex**. The following new nominations have been received:

- Mr. Jack H. Meldrum (United Kingdom)
- Dr. U.C. Kothiyari (India)
- Dr. Pao-Shan Yu (Chinese Taipei)

CVs of the above nominees will be tabled at the meeting for consideration.

Mr. Hazrat Umar, Chairman (Pakistan) has informed that he will not be attending the meeting at Adelaide due to preoccupation and also requested the TF to look for his replacement. TF will decide on the membership/ Chairmanship matters.

**Item 2 : To finalize mandate/ ToR and tenure of the Task Force**

The present Terms of Reference (ToR) of the TF is too general and need to be specific in terms of ICID's requirements/ contribution to this topic. The TF also needs to decide its tenure so as to complete its mandate.

**Item 3 : Evolving work plan of the TF**

Since its establishment in 2009, there has been no progress on activities of the TF due to non-attendance of the Chairman and many members during the last meetings as well as absence of work plan and communication among members.

It is therefore proposed that if this TF is to be continued, first of all a scoping paper (as shown in **Annex 2**) outlining objectives, state of knowledge of the topic highlighting the gaps in the existing knowledge, issues to be addressed, and work plan shall be prepared by the Chairman with contributions from members. The scoping paper will then be submitted to the PCTA for recommendation of its approval by IEC. It may be noted that there are other strong institutions/ initiatives in the area of sedimentation control elsewhere in the world. The scoping papers should clearly bring out the ICID's focus so as to avoid any duplication of efforts.

The TF will decide on preparation of the scoping paper showing the work plan for its onward submission to PCTA

**Item 4 : Any other business**

**Task Force on Sedimentation of Reservoirs (TF-SEDIMENTATION)**

**Attendance of Members at 2010 and 2011 Meetings**

SI. No.	Members	Member from	2010		2011		Remarks
			Self	Contributed by mail	Self	Contributed by mail	
1.	Mr. Hazrat Umar, Chairman (Pakistan)	2010	# <sup>1</sup>			•	
2.	Mr. David Meigh (UK)	2010	•				
3.	Mr. Darwin Lubis (Indonesia)	2010	•				
4.	Mr. Iman Ramdhani (Indonesia)	2010	•				
5.	Mr. Syed Mansoob Ali Zaidi (Pakistan)	2010	•				
6.	Mr. Reynaldo L. Baloloy (Philippines)	2010					
7.	Secretary General, ICID	2010	•		•		

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# Through representation

## **SCOPING DOCUMENT FOR ESTABLISHING WORKING GROUPS AND TASK FORCES**

A Working Group (WG) or a Task Force (TF) can be established in one of the following four ways:

- (i) Recommendation of the Strategy Theme Leader,
- (ii) Proposed by the National Committee(s),
- (iii) Proposed by an existing Working Group, or
- (iv) Proposed by one of the collaborative partners/ International Organizations

If the Strategy Theme leader identifies a gap in one of the thematic areas and considers that the topic needs to be given attention and ICID has the niche to provide leadership therein, the Theme leader, after discussions with some experts in that area call upon a small (2-4) 'Core Group' to develop the Concept/scoping document.

In case one of the NCs feels the necessity of a WG/ TF, in consultation with other two more NCs, they should prepare the Concept. These NCs should assume the responsibility of steering through the outputs from the WG/TF.

If one of the existing WGs wants to extend its tenure for the second term or wants to reorient its activities and take a new shape, it should in the last year of its present period, after establishing a Core Group to develop the Concept/scoping document. In such a case the existing WG should also provide a review of its activities and how would these outputs contribute to the work of the new WG/TF. A WG may like to sponsor a TF on specific issue.

In case one of the collaborative partners (e.g., FAO, IFAD, WMO, IWMI, ICOLD, UNDP) propose a WG for collaborating with ICID on one of their programmes, the leader of the Thematic Area should establish a small group of experts, who in collaboration with the sponsoring partner should develop the scoping document.

This scoping document is essential to be prepared and submitted to the PCTA before the proposal is considered by the Committee. It should be submitted at least two or three months in advance of the PCTA meeting where the decision to establish the new WG/TF is to be taken.

### **Framework for the scoping document**

The scoping document shall cover at least the following sections answering some of the questions mentioned therein, but not limited to them.

#### **A Objectives**

- Relevance of the Working Group/ Task Force
- How is the WG relevant to the scope of the Thematic Area
- What existing gap will the WG/TF fill

#### **B State of knowledge on the topic**

- Which other International Organisations are working on the subject
- What niche will ICID fill in this area
- How will the WG collaborate with them

#### **C Work Plan**

- Outputs
- Scope
- Target Audience
- Timelines
- Collaborators and dissemination strategy