

APPENDIX XXII [PCTA Item 8.6]

**AGENDA FOR THE SECOND INFORMAL MEETING OF THE
WORKING GROUP ON VALUE ENGINEERING (WG-VE)**

04 September 2019: 11:15-13:15 hours (Session-I)

04 September 2019: 14:00-16:00 hours (Session-II)

Bali, Indonesia

Strategy Theme: Knowledge

Presented by the Chairman

WG-VE Agenda Item 1: Action Taken Report by Chair

1. In the absence of Chair Dr. Kamran Emami (Iran) and Vice-Chairman Mrs. Remziye Yildiz Gulagaci (Turkey) of the WG, Ir. Nor Hisham M. Ghazali (Malaysia), Secretary of the Working Group of the Value Engineering (WG-VE) presented report on the actions taken on the decisions and proposals for the task force at its last meeting held at Saskatoon, Canada in August 2018. WG Chair Dr. Emami will present actions taken on the decisions taken during Saskatoon meeting in August 2018.

2. ICID Central Office vide e-mail of 19 November 2018 to all Chairs/ Vice Chairs/ Secretaries suggested to make full use of web-ex platform for virtual meeting so as to ensure regular contribution from the WG members as well as discuss and initiate follow-up actions emerging from the minutes of the previous WG meeting and review the progress of the action points. In order to organize the WebEx Meetings, Webinars and e-Discussions, Chair of the workbodies were requested to send the 'Expression of Interest' to initiate the processes.

3. U.S. National Committee on Irrigation and Drainage (USCID) has nominated Mr. Delbert M. Smith (USA) for the membership of the WG-VE. Chairman in consultation with Vice Chair, Secretary of the WG and the Central Office have updated the membership of the WG as given at **Annex** (*refer electronic version for latest list*). New nominations, if any, for the membership received will be dealt suitably after the meeting.

WG-VE Agenda Item 2: Introduction of the Scoping Document for a new WG

4. The Task Force on Value Engineering (TF-VE) completed its tenure in 2017. WG Chair presented the Scoping Document (SD) with the revised mandate for a new Working Group on Value Engineering (WG-VE) during the Mexico (2017) meeting. The revised mandate of the new WG as indicated below. During the last meeting, due poor attendance of the members, the Group agreed to further discuss the mandate for a new WG in the next meeting of the WG-VE at Bali, Indonesia.

5. New mandate for a new WG:

- (a) To motivate ICID National Committees in various countries to set up their National Working Groups.
- (b) To provide guidance to compile, publish, update and/or translate documents on Value engineering projects (irrigation, drainage, flood management, and river engineering);
- (c) To promote inter-disciplinary exchange of information, knowledge and experience, as well as networking on the topic;
- (d) To organize seminars at ICID Congresses and meeting to enhance awareness of importance of Value Engineering;
- (e) To prepare a paper on "Application of Value Engineering in Irrigation and Flood Projects" for publication in Irrigation and Drainage (IRD);
- (f) To finalize a book on Application of Value Engineering in Irrigation and Flood Projects".
- (g) To encourage member countries to produce papers on Value Engineering case studies

6. PCTA in its meeting at Saskatoon in August 2018 recommended establishment of the WG, however IEC, vide its **Resolution IEC-2/69**, recommended to investigate the need for the establishment of the Working Group on Value Engineering (WG-VE) subject to completion of output of TF-VE and resubmission of the revised scoping document for getting support of at least 10 National Committees to nominate experts from their countries to the activities of the WG. In this regard, ICID CO requested WG Chair Dr. Emamito share the report of completion of TF-VE mandate along with analysis of need for establishment of the new WG-VE as well as the revised scoping document for reviewing the need for establishment of the WG on Value Engineering.

7. The revised scoping document will be finalized during the meeting and will be put up to PCTA/IEC for its approval for establishing the new WG. After finalization of the revised Scoping Document, it would be circulated among the NCs for their views/comments and inviting nominations of experts/ professionals for the WG to ascertain interest of at least 10 NCs in the new WG-VE.

WG-VE Agenda Item 3: Internal Workshop of the WG in September 2019, Bali, Indonesia

8. During the Saskatoon meeting, the WG planned to organize an Internal Workshop during the 70th International Executive Council (IEC) meeting to be held in September 2019 at Bali, Indonesia. ICID Central Office requested Dr. Emami to send announcement / call for papers of the internal workshop, including title, scope and sub-topics so that it can be circulated to the members of the working group for their contribution / participation during the next meeting of the WG. Chair will provide further updates of the workshop during WG meeting.

WG-VE Agenda Item 4: Publication of the TF-VE

9. During the Mexico (2017) meeting, it was decided that TF would bring out a publication entitled 'Value Engineering for Saving in Irrigation, Drainage and Flood Projects', including case studies on value engineering of irrigation projects from different regions like five case studies. In January 2019, Chair Dr. Emami has submitted the final draft version of the TF publication to ICID CO for editing & formatting and circulation to NCs and Members of the TF for their suggestions/views, if any. ICID CO is now formatting and editing the document of the TF publication thereafter it will be circulated to the NCs/Members of the TF for reviewing prior to bringing out an e-publication for wider disseminating and uploading on the website. WG Chair may apprise the members about the e-publication of the publication of the TF during the meeting.

WG-VE Agenda Item 5: Dissemination of information - Website

10. The TF organized an Internal Workshop on 'Application of Value Engineering in irrigation and Flood Projects' on 14 August 2018 at Saskatoon, Canada where three presentations i.e. (i) 'Application Case of VE to the design phase of Irrigation Drainage Project in Japan'; (ii) 'Contribution which a member of Japan National Committee can do to the WG-VE'; and (iii) 'Institutionalizing Value Management in the Malaysian Government Procurement System' were made by the members of TF, which have been uploaded on the TF website (<http://tf-ve.icidonline.org/>). During the TF meeting at Saskatoon, Chair requested the members to provide interesting articles, material, documents, reports, presentations etc. related to the activities of the TF for uploading the TF website to enrich contents on the TF website. Members may like to discuss and evolve methodology for sharing of information and updation of TF website.

WG-VE Agenda Item 6: Closure Report of the TF-VE

11. TF Chair will present closure report of the TF-VE in the TF meeting and submit report to ICID CO for record.

WG-VE Agenda Item 7: Any other business

12. Dr. Emami conducted a one-day training workshop on Value Engineering (WG-VE) on 8 March 2018 at Tehran, Iran and outcome of the training workshop is available at http://www.icid.org/nup2018_5.pdf. WG Chair will present a brief report of the workshop during the next meeting of the group to be held in September 2019 at Bali, Indonesia.



NOTES FOR CHAIRPERSON:

1. Draft minutes of this meeting to be submitted to ICID Secretariat at Bali, Indonesia after the meeting.
2. Chair to participate and present the WG report to PCTA meeting on 6 September 2019.

A. Attendance of members in 2017 and 2018

Sl. No.	Members	Member From (Year)	2017		2018		Remarks
			Self	Contributed by mail	Self	Contributed by mail	
1.	Dr. Kamran Emami, Chairman (2013) (Iran)	2012	•			•	
2.	Mrs. Remziye Yildiz Gulagaci, Vice-Chairman (2013) (Turkey)	2013					Contributed by e-mail in 2016
3.	Ir. Nor Hisham M. Ghazali, Secretary (2013) (Malaysia)	2013	•		•		
4.	Mr. Francois Brelle (France)	2013					Contributed by e-mail in 2016
5.	Mr. Suman Sijapati (Nepal)	2014	•				
6.	Dr. Toshihiko Kuno (Japan)	2014	•		•		
7.	Dr. Yawen, Chueh (Chinese Taipei)	2018				# ¹	
8.	Dr. Vijay K. Labhsetwar, ICID CO	2012	# ²				

B. New Nomination received from the National Committee

Sl. No.	Name	Country	Remarks
1.	Mr. Delbert M. Smith	USA	Recommended as member, subject to his presence else provisional member



¹Through representation